

2016
40th Annual C & O Canal Days of Williamsport, MD
August 27 & 28, 2016

Application and Agreement for Display Space

NAME _____
Address _____

Telephone No. _____ E-Mail Address _____

Maryland Sales Tax Number: _____ This is a requirement as a list of vendors will be forwarded to the Maryland Sales Tax Department. Vendors are responsible for collecting tax and filing it with the Maryland Sales Tax Department.

You must provide two (2) photos of your items for sale and please describe in detail what items you will be selling. Only those items that are pictured or described shall be sold at your booth. If not listed below, they will have to be put away for the weekend. If a food vendor, please provide a copy of your menu.

Please describe items: _____

FEE: \$60.00 per space for CRAFT/ARTISAN vendors. Please note that if fee is received before April 30, 2016, the fee will be \$50.00, per space.

FEE: \$85.00 per space for FOOD vendors. Please note that if fee is received before April 30, 2016, the fee will be \$75.00, per space.

FEE: \$300.00 for each Pavilion food vendor.

If electricity and/or water are need for food/craft vendors, the fee will be \$15.00 for the event. Must provide own power cord.

All applications must be received by July 1, 2016. After July 1, 2016, spaces will be available on a **FIRST COME, FIRST SERVED BASIS. NO EXCEPTIONS.**

Show Dates and Times

Saturday, August 27, 2016 9:00 a.m. – 5:00 p.m. or later, if so desired.
Sunday, August 28, 2016 9:00 a.m. – 5:00 p.m.

Set Up Times

Friday, August 26, 2016 6:00 p.m. – 8:00 p.m., if spaced in the park
anytime after 12:00 noon
Saturday, August 27, 2016 6:30 a.m. – 8:30 a.m.
Sunday, August 28, 2016 6:30 a.m. – 8:30 a.m.

ALL VENDORS MUST SET UP DISPLAYS DURING SET UP TIMES ON FRIDAY EVENING OR SATURDAY MORNING BUT NO VENDOR WILL BE PERMITTED TO SET UP AFTER 8:30 A.M. ON SATURDAY AND SUNDAY. NO VENDOR WILL BE PERMITTED TO TEAR DOWN UNTIL 5:00 P.M. ON SUNDAY.

Trash will be your responsibility at the end of each day. Trash containers will be located throughout the town for your convenience. Please leave the area as clean as you found it. Food vendors are responsible for taking grease with them.

All spaces will be marked. Please stay within your marked space and do not hinge onto another. No vendors' vehicles will be permitted in vendor area when the streets or park are closed for the show. Off street parking will be designated for vendors' vehicle parking. All vendors must supply all necessary equipment such as tables, canopies, chairs, electric cords, etc.

To facilitate traffic flow at the end of each day, all vendors are requested to have their wares packed and ready for loading before their vehicle arrives to load.

No vendor may sell their assigned space to another craft person or share their booth with any non-applicant.

Applications are subject to the final approval of the C & O Canal Days of Williamsport Committee. No refunds for cancellations of space after July 15, 2016, unless for legitimate reasons, such as death or illness. No refunds for no show. The Town of Williamsport assumes no responsibility for accidents or damages to exhibits or persons.

Please return completed application, with two (2) pictures and/or menu, and check to:

C & O Canal Days of Williamsport
P.O. Box 551
Williamsport, MD 21795