

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MINUTES
WORKSHOP
June 6, 2016**

A Workshop meeting of the Williamsport Mayor and Council was held on June 6, 2016, at Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst. Mayor Joan Knode
Councilman Bill Green
Councilman Jim Kalbfleisch
Councilman Scott Bragunier
Councilman Dustin Byers

Town Clerk, Donnie Stotemyer

Mayor James G. McCleaf II called the meeting to order.

Unfinished Business

Mayor McCleaf called on Councilman Scott Bragunier to review his recommendations on the bids received for the Phase II Fitness Trail project. Councilman Bragunier reviewed the following information.

Fitness Trail Bid Comparisons

Company	Cunningham Recreation	Green Site, LLC	Metro Recreation
Price	\$25,491	\$25,500	\$24,710
Equipment	1 Rowing Machine 1 Elliptical Cross Trainer 1 Seated Press 1 Leg Press 1 Air Strider 1 Squat Press 1 Park Bench	1 Air Strider 1 Elliptical 1 Air Skier 2 Arm/Leg Press 1 Pull-Up/Dip combo 1 Double Lower Back	1 Stair Climber 1 Elliptical 1 Air Walker 1 Sit-Up Incl Bench 1 2 Person Chest Press 1 2 Person Leg Press

Councilman Bragunier he said all of the bids were well received. He recommends we award the project to Cunningham Recreation. He said their bid offered the best value to the Town. They also would purchase fitness equipment that will match what we currently have and the equipment is of a better quality than what the other bids were proposing. The Mayor and Council were all in agreement to award the project to Cunningham Recreation.

Mayor McCleaf handed out the new trash bids to be opened. Councilman Scott Bragunier opened the bid from Republic Services at a price of \$59,270, Assistant Mayor Joan Knode opened the bid from Apple Valley at a price of \$60,825, and Councilman Bill Green opened the bid from Waste Management at a price of \$106,357.44. The apparent low bidder was Republic Services at \$59,270 which included curbside trash pickup and recyclables. Mayor McCleaf said we would award the trash bids at the next scheduled Council Meeting.

Mayor McCleaf opened one bid packet for the Software program for the office. The packet was from Tyler Technologies and included tabs for Training, Hardware and Technical Support, Implementation, Support and Maintenance, References, Investment Summary, and Standard Terms and Conditions. This packet will be reviewed at length by Town Clerk, Donnie Stotelmyer and the other office staff to make sure this company offers everything that we need. It will be discussed further and approved or rejected at the next Council Meeting.

New Business

Councilman Scott Bragunier asked the Mayor and Council if there has been any movement on the RFP for the old Sheetz Building. Town Clerk, Donnie Stotelmyer reported he spoke with Mr. Kuczynski just this evening and Mr. Kuczynski said the RFP should be completed by the end of this week.

Councilman Bragunier also asked where we stood with the restoration of the clock tower. Mr. Stotelmyer said he would follow up with Mr. Harne, the architect to get an update for next Council Meeting.

Assistant Mayor Joan Knode made a motion to adjourn the meeting. This motion was seconded by Councilman Dustin Byers. With all voting in favor, meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer
Town Clerk, Town of Williamsport