

TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MEETING MINUTES
January 13, 2014

A regular meeting of the Williamsport Mayor and Council was held on January 13, 2014, at the Williamsport Town Hall in Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst Mayor Joan Knode
Councilman Bill Green
Councilwoman Maya Haines
Councilman Scott Bragunier
Councilman Jim Kalbfleisch

Town Attorney Ed Kucynzski

Also present was Town Clerk Donnie Stotemyer

Mayor James G. McCleaf II called the meeting to order. Mayor McCleaf asked all in attendance to stand for a moment of silence followed by the pledge of allegiance.

A motion was made by Assistant Mayor Joan Knode to accept the regular meeting minutes held on December 9, 2013 and the Emergency Meeting Minutes held on January 7, 2014. This motion was seconded by Councilwoman Maya Haines. With all voting in favor, motion carried.

Financial Report

Town Clerk Donnie Stotemyer gave the financial report for December 2013. Assistant Mayor Joan Knode made a motion to accept the financial report as presented. This motion was seconded by Councilman Bill Green. With all voting in favor, motion carried.

Guests

Mayor McCleaf introduced Project Engineer Mike Nestor from Thrasher Engineering. Mr. Nestor reviewed with the Mayor and Council updates regarding the Water Tower Project. He reported the water tower construction documents are complete and currently under review by MDE. The original submittal deadline was met; however MDE extended the bidding and construction deadline. We are waiting final approval from the MDE before bidding out the project. Mr. Nestor hopes construction can begin this summer.

Mayor McCleaf introduced Mr. Jimmy Black, town resident. Mr. Black was present to speak on behalf of the town business, Potomac Family Restaurant. Mr. Black explained to the Mayor and Council the Potomac Family Restaurant wants to apply to make modifications to the front façade

of their building to include an outside sitting area. The sitting area would include tables, chairs and possibly a movable border. Mr. Richard Grimm, from planning and zoning, said it would be up to the Mayor and Council as to what they would want to do about this sitting area. Town Attorney Ed Kuczynski stated that in the past the table and chairs are not permanent structures but they are in the town's right away. Therefore, the Potomac Family Restaurant needs permission from the Mayor and Council to institute this outdoor sitting area. Mr. Jerry Stumbaugh stated he would like to see the Mayor and Council create an ordinance with some guidelines that the restaurant and future establishments could follow when instituting outdoor sitting areas. Town Attorney Ed Kuczynski suggested the Planning and Zoning Commission could draft up the guidelines and submit them to the Mayor and Council for approval. Mr. Stumbaugh said they could come up with the guidelines and submit them at the next Town Meeting.

Councilman Scott Bragunier presented a check in the amount of \$1,500.00 to the Town of Williamsport Boy Scout Troop #17, which was the Boys Scouts share of the proceeds collected in Byron Memorial Park during the Christmas Season. Mr. Randy Shirley, Scout leader, and several other members representing Troop #17 were present to accept the check.

Councilman Scott Bragunier presented a check in the amount of \$1,500.00 to the Washington County Boys and Girls Club, which was their share of the proceeds collected in Byron Memorial Park during the Christmas Season. Mr. Phillip Powell and Mr. Bill Detora representing the Washington County Boys and Girls Club were present and accepted the check.

Mayor McCleaf introduced Mr. Samuel Stine. Mr. Stine informed the Mayor and Council that on December 13th, 2013 he was caught by Deputy Sherriff Carl Witmer driving on the River Bottom Grounds performing donuts, which destroyed some of the grounds. He apologized to the Mayor and Council for his actions and stated he will work to repair the grounds he destroyed. He also offered to assist with snow removal, shoveling sidewalks, etc.

Correspondence

Mayor James McCleaf read a thank you card from Eagle Scout Zachary Boger of the Williamsport Boy's Scout Troop #17 thanking the Mayor and Council for the proclamation and gift card. Mayor James McCleaf thanked Councilman Scott Bragunier for attending this ceremony in his place.

Mayor James McCleaf read a thank you card from Chris South thanking the Mayor and Council for the floral arrangement sent in honor of Mr. Charles South upon his passing. Mr. South was a past Council member.

Reports:

Board of Elections Supervisor

No report.

Board of Zoning and Appeals

No report.

History and Museum Board

Mr. Jerry Knode reported the Town Museum should be open in March 2014. He and Assistant Joan Knode attended a small Museum meeting last week.

Planning Commission

Legal Council

No Report.

Sheriff's Report

Mayor James McCleaf gave the December 2013 sheriff's report.

Council report

Asst. Mayor Joan Knode reported the Charlie Brown Christmas was a great time. She said the total amount of donations collected from this event was \$4,093.99. These donations help pay for the cookies and hot chocolate provided for this event.

Asst. Mayor Joan Knode reported she is planning River Rat Day. This event is scheduled for Saturday, February 1st, 2014. The event is moving from Double Day Hill to the steps of Town Hall this year. There will be a ceremony at 11:00am. Local business merchants will be providing discounts and other special promotions for customers who wear their River Rat t-shirt.

She also reported the US Air Force Ramblers will be performing at the United Methodist Church. This concert will be held on Tuesday, March 18th, 2014 at 7:00pm.

Asst. Mayor Joan Knode reported Boy Scout Troop #17 will be celebrating their 100th year anniversary this year.

Councilman Jim Kalbfleisch reported on several water breaks in town. Each of these has been addressed. He also reported the water tower project is progressing.

Councilman Scott Bragunier reported the Christmas in the Park was a great event. It was attended by thousands. The Charlie Brown Christmas in the Barn was also a successful event. Councilman Scott Bragunier thanked the Mayor, Councilman Bill Green, Town Clerk Donnie Stotelmyer, Boy Scout Troop #17 and the Washington County Boys and Girls Club for collecting donations. The total amount collected from donations was \$11,838.70. \$1,500 was given to Boy Scout Troop #17 and \$1,500 was given to the Washington County Boys and Girls Club. This left \$ 8038.70 to go towards electric bills and/or supplies for displays. Councilman Scott Bragunier thanked the Town employees for doing such a good job of setting up the displays this year.

Councilman Scott Bragunier also reported he is in the process of planning the Civil War retreat. So far, he has received a lot of interest in this event.

Councilman Scott Bragunier reported he is planning a Double Days Heritage Event. He hopes to work with Riverview Cemetery for this event to have families of the deceased to come into the cemetery to visit and to help clean the area.

Councilman Scott Bragunier raised the idea of repurposing tennis courts near Billy Doub field. He proposes the Town repurposes the tennis courts to extend parking near Billy Doub field. He explained the need for such measures due to the high volume of kids who play on this field and the lack of adequate parking. He quoted an estimate from a local paving company that such a project would cost approximately \$6,000.00-\$8,000.00 Councilman Scott Bragunier made a motion to repurpose the tennis courts at Billy Doub Field to extend parking for the fields.

Assistant Joan Knode seconded the motion. With all voting in favor, motion carried.

Councilwoman Maya Haines raised concerns that such a flat parking area would attract skateboarders and bicyclers. Other Council members did not foresee this being a problem, because it is not a current problem in other parking areas in the park. Town Attorney Ed Kuczynski wants to make sure this project is properly engineered.

Councilman Alan Redding. No report. Not present at this meeting.

Councilman Bill Green reported he would like to amend the parking ordinance. The meter parking has a 2 hour limit. He wants the ordinance to be amended to reflect the maximum limit of 2 hours for meter parking. Town Attorney Ed Kuczynski stated he will review the ordinance on file to see if this issue is properly addressed in the current ordinance. He thinks it may already be included in ordinance. Councilman Bill Green said there was an issue this Holiday season with meter parking. The meters were covered up to provide free parking, but the bags did not indicate the 2 hour limit. Next year, he proposes we put signs on the meters to indicate the 2 hour limit or do away with the free holiday parking.

Councilman Bill Green reported there were a couple of parking meters with the expired flag sticking up. The indicator flag was stuck in this position. These affected meters will need to be replaced or lubricated to ensure they work properly.

Councilwoman Maya Haines thanked Town Clerk Donnie Stotemyer and Town Employee Jamie Hill for educating her on electric policies EUSP and MEAP. With this information, she was able to help two local seniors get assistance to pay for their electric bills.

Councilwoman Maya Haines raised concerns over business parking at Zelda's and Time Warp Media. Tony's Pizzeria employees were parking in spots in front of these two store fronts. The owners of both stores complained about these employees taking away parking from customers. Councilman Bill Green said he spoke with Jim at Tony's Pizza to address the parking concerns from the two businesses. He told Councilwoman Maya Haines these issues have been addressed. Councilwoman Maya Haines asked how you can tell which meter you are parking at, whether it is 2 hour parking or 30 minute parking. Councilman Bill Green responded that the meters are marked to indicate what type of meter it is. Councilwoman Maya Haines just wanted to make sure everything is being monitored. She asked what the parking policy is on Sundays.

Councilman Bill Green responded that parking is free on Sundays. Councilwoman Maya Haines reported that Zelda's and Time Warp Media stores would like to have 30 minute meters placed in front of their businesses. Town Attorney Ed Kuczynski informed Councilwoman Maya Haines

that consideration needs to be given other businesses in the area that will be affected by changing the meters to accommodate just two stores.

Councilwoman Maya Haines wanted to inform the Mayor and Council that a piece broke off of one of the speed bumps on South Vermont Street from plowing snow. This needs to be fixed. Also, she informed the Mayor and Council that signs for the speed bumps still need to be installed.

Mayor's Report

Mayor James McCleaf no report.

Unfinished Business

Town Attorney, Ed Kuczynski reviewed with the Mayor and Council the Town of Williamsport Ethics Ordinance. The Town must adopt an Ethics Ordinance in compliance with Maryland State Law. The Town has been two years out of compliance. Our municipality is just large enough that we have to comply with this law. The Mayor and Council are required to report to the State of Maryland once a year. We could not get a complete exemption. Town Attorney Ed Kuczynski stated the ordinance presented today has been updated to comply with Maryland State Law. The State gave the Town one exemption regarding lobbying. We are not required to report on lobbying. He also reported the Mayor and Council should pose any questions regarding this Ethics Ordinance to either him or they can refer to www.washco-md.net/_attorney.com.

RESOLUTION TO REVOKE, AMEND AND REENACT CHAPTER 14 "CODE OF ETHICS"

WHEREAS, The Town of Williamsport, pursuant to Article 40A of the Annotated Code of Maryland which requires that municipalities organized and existing under and by virtue of the laws of the State of Maryland, adopt local ethics laws similar in nature to the requirements of the State Public Ethics Law as set forth and adopted in the aforementioned Article, currently has in effect a Code of Ethics; and

WHEREAS, the Mayor and Council have determined that it is in the best interest of the citizenry of the Town of Williamsport to amend certain provisions of said Code of Ethics; and

WHEREAS, the Mayor and Council deem it to be in the best interest of the citizenry of the Town of Williamsport to repeal the existing Chapter 14, "Code of Ethics", as attached to this Resolution as Exhibit "A" and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED, ENACTED AND ORDAINED that "CHAPTER 14, CODE OF ETHICS" which is attached hereto as Exhibit "B" and incorporated hereby reference be approved and enacted; and be it further

RESOLVED, ENACTED AND ORDAINED that the Mayor is hereby authorized to execute this Resolution, the Code of Ethics and any other documents necessary to effectuate the purposes of the enacted Ordinance.

Councilman Scott Bragunier made a motion to introduce the Ethics Ordinance as presented. This motion was seconded by Assistant Mayor Joan Knode. With all voting in favor, motion carried.

Mayor McCleaf reviewed with the Council the 2014 Town of Williamsport Calendar of Events.



**Town of Williamsport MD
Calendar of Events 2014
Event Information Monthly in
Williamsport Town Newsletters**
www.williamsportmd.gov
Facebook.com/williamsportmd



<i>Enjoy!! Participate!! Volunteer!!</i>	HAPPY NEW YEAR, WONDERFUL TOWN OF WILLIAMSPORT MD!!
January 1, 2014 Noon Sharp!	Williamsport Polar Bear Plunge – RiverBottom Park 9a.m. Games Plunge Noon Sharp!
January 1, 2014	New Year Day Holiday – Town Hall Closed – Employees Holiday
January 13 Everyone Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
January 18	Williamsport Vol Fire & EMS – Annual Fire Co Banquet – Fire Hall
February 1 → → → → →	River Rat Day – will he sees his shadow before Punxsutawney Phil? 6 more weeks of winter or an early Spring? Ceremony 11am on Front steps of Town Hall, wear your River Rat shirt and get special Town Merchant discounts. Bring your camera for pictures with our River Rat! Get in the Annual River Rat Group Picture!
February 3 Everyone February 10 Welcome!	Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
February 8	Boy Scouts Day – BS Troop 17 – chartered 1914 - celebrating 100 years of Scouting in Williamsport!
February 9	Williamsport Vol Fire & EMS – Coach/KateSpade/Origami Owl Bingo – Fire Hall – Tickets \$30 contact Carrie 301-524-4247
February 14	Valentine’s Day – For unique gifts - Shop our Local Shops!
February 17	President’s Day – Town Hall Closed - Employees Holiday
MARCH – NOVEMBER	TOWN MUSEUM OPEN 1-4P.M. Lower Level – Springfield Barn
March 3 Everyone March 11 Welcome!	Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
March 17	Get your lucky Shamrocks at our local florist – Rosemary’s
March 18	USAFHeritage Ramblers – New Orleans Style Jazz – 7p.m. at the Williamsport United Methodist Church, 25 E Church St
March 22	Williamsport Vol. Fire & EMS – Gun Bonanza – Fire Hall
March 29	“Earth Hour” in Williamsport – time & location to be announced
April 4	Williamsport’s 1st Friday - Classic Car Cruise In – Byron Park
April 5	Conococheague Little League Opening Day Ceremony 10a.m.
April 5	Hitching Post RoundUp Sale – 10a.m. – 2p.m. Wedding & Bridal items for sale – info 301-223-7229
April 7 Everyone April 14 Welcome!	Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
April 11 5 – 9p.m. & April 12 9a.m. – 5p.m.	Bunny Trail Spring Craft Show - C&O Canal Days Committee - follow the bunny trail from the Community Building to Memorial Library lower level for amazing Spring Crafts & refreshments!

	To participate contact Joyce Kramer at 301-223-4599
April 18	Good Friday – Town Hall Closed – employee holiday
April 19	Easter Egg Hunt – Williamsport Fire & EMS 10a.m. Byron Park
April 20	Easter Community Sunrise Service 6:30a.m Town Museum
May 2	Williamsport’s 1st Friday - Classic Car Cruise In – Byron Park
May 4	Museum Ramble – Town Museum – 1-4pm - Springfield Barn
May 5 Everyone	Town Council Work Session – Council Chambers 6:30p.m.
May 12 Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
May 11	Williamsport Community Band’s Free Spring/Mother’s Day Concert – 3p.m. Springfield Farm Barn
May 18	Williamsport Vol Fire & EMS – Coach/KateSpade/Cash Bingo – Fire Hall
May 24 Weather Permitting!!	L. Beard Miller Swimming Pool OPENS - Enjoy!!
May 26	Memorial Day – Town Hall Closed – Employees Holiday
May 30, 31 & June 1	“Double Days” – Williamsport Heritage Event - focus - Doubleday Hill and Riverview Cemetery includes Living history events, tours, and speakers. We encourage families with loved ones buried at Riverview to freshen the grave site with flowers and visit during this weekend. More info in May Town Newsletter
June 2 Everyone	Town Council Work Session – Council Chambers 6:30p.m.
June 9 Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
June 4	Kelly Miller Circus – Two Shows – RiverBottom Park – More information coming soon in the Monthly Town Newsletter
June 6	Williamsport’s 1st Friday – Classic Car Cruise In – Byron Park
June 8	Williamsport Community Band and Town of Williamsport hosting the Maryland Community Bands Festival. Many Community Band members and their families will be participating and touring Williamsport. Volunteers needed as tour guides call 301-223-7229.
June 8	Williamsport Vol Fire & EMS – Quarter Auction – Fire Hall
June 12 -21	Downsville Ruritan Club’s Annual Carnival – Byron Park – Entertainment, Good Food and special price Ride all Nite Tickets
June 14	Flag Retirement Ceremony – Redmen Pavilion
June 15-19	Canal Towns - C&O Canal Bike Journey – from Towpath to Town – Williamsport welcomes hikers to our Town June 16 & 17 – want to help plan a fun and historic visit – call Joan at 301-223-7229
July 4	Independence Day – Town Hall Closed – Employees Holiday
July 4 Rain date – July 5	4 th in the Park –Williamsport Community Band’s Patriotic Concert (dusk), GIANT Fireworks display (dusk) – Byron Park – Come 1 & all 2 the 4 th in the Park!
July 4	Williamsport Vol Fire & EMS – Selling Pit Beef & Fries – Byron Pk
July 7 Everyone	Town Council Work Session – Council Chambers 6:30p.m.
July 14 Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
July 11	Williamsport’s 1st Friday - Classic Car Cruise In – Byron Park
July 11, 12 & 13	Retreat through Williamsport: Civil War Weekend – heritage focus – The 151 year commemoration of the event that took place in and around Williamsport during the Confederate Retreat from the Gettysburg Battlefield in 1863.
July 12-18	MD District Little League Tournament – Conococheague LL Field
July 19	Bike Nite – Town Center
July 19	River City Little League Baseball Classic – Byron Park
August 1	Williamsport’s 1st Friday Classic Car Cruise In – Byron Park
August 4 Everyone	Town Council Work Session – Council Chambers 6:30p.m.

August 11	Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
August 5		National Night Out – Byron Park
August 16		Williamsport Vol Fire & EMS – Sportsman’s Bash! - Barn
August 21		Community Band Concert – C&O Canal Days – Byron Park
August 22 – 24		C&O Canal Days Events – Arts & Crafts, Great Food, tractors, entertainment, Country Barn Dance & much more – for more info or for craft registration form call Joyce Kramer 301-223-4599 or download form at www.williamsportmd.gov
September 1		Labor Day – Town Hall Closed – Employees Holiday
September 1	Everyone	Town Council Work Session – Council Chambers 6:30p.m.
September 8	Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
September 5		Williamsport’s 1 st Friday - Classic Car Cruise In – Byron Park
September 13		Williamsport Vol Fire & EMS – Cash/Sportsman Bonanza - FireHall
September 13		RiverBottom Bash!! – RiverBottom Park to be confirmed
September 28		MD State Qtr Horse C&O Canal Trail Ride 301-797-1021
October 3		Williamsport’s 1st Friday Classic Car “Cruise In the Pink” 4 Cancer Awareness – Byron Park
October 4		Harvest Hoedown – Williamsport Churches to benefit Food Bank
October 6	Everyone	Town Council Work Session – Council Chambers 6:30p.m.
October 13	Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
October 10, 11 & 12		WWII Weekend – WWII Veterans & all Military members, military re-enactors, 40’s Fashion Show, Parade, USO dance, Victory Garden Display, displays, military equipment, SPAM Sandwiches, & much more!
October 12		WWII Patriotic Concert honoring Veterans and all military members by the Williamsport Community Barn – 3p.m. – Barn
October 12		Williamsport Vol Fire & EMS – Coach/Kate Spade/ Cash Bingo - FireHall
October 15-31		Williamsport “Haunted Walks” every Wed & Fri – starting Wed – Oct 15 with special walk October 31
October 25		Williamsport Vol Fire & EMS – Gun Bonanza – Fire Hall
October 31		Williamsport Merchants “Moonlight Festival” - Town Center
November 3	Everyone	Town Council Work Session – Council Chambers 6:30p.m.
November 10	Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
November 11		Veteran’s Day – Town Hall Closed – Employees Holiday
November 11	Thank a Veteran!	Veteran’s Day Ceremony – American Legion Post 202 – 11a.m.
November 16		Williamsport Vol Fire & EMS – Luxury Bingo I-Pad/TV/Furniture - FireHall
November 27		Free Thanksgiving Dinner – Williamsport UM Ch – 11a.m. – 2p.m.
November 27		Williamsport Vol Fire & EMS – Thanksgiving Night Bingo - FireHall
November 27 & 28		Thanksgiving Holiday – Town Hall Closed – Employees Holiday
December 1	Everyone	Town Council Work Session – Council Chambers 6:30p.m.
December 8	Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
December 5		CHRISTMAS PARADE & BYRON PARK LIGHTING 7P.M. Enjoy the Christmas lights of Byron Park through January 2, 2015
December 6		Santa’s Run for a Claus – 5K – Watch Town Newsletter for info
December 6		Williamsport Fire & EMS–Breakfast with Santa– Community Bldg
December 6 & 7; 13 & 14		Charlie Brown Christmas – Reindeer in the Rafters! A Beary Merry Christmas- Enjoy over 100 decorated trees, Santa, Buster the Talking Bear, Trains, a bear in every tree, horse drawn wagon rides, hot chocolate, cookies, fun, greeting friends & more!
December 7		Williamsport Community Home Decorating Contest Judging
December 9	Noon – 5p.m.	Weekday Opening –Charlie Brown Christmas – Barn
December 11	3 - 8p.m.	Weekday Evening Opening – Charlie Brown Christmas - Barn
December 13		Passport to Christmas – Williamsport Town Center Open House
December 14		Williamsport Community Band – Free Holiday Concert – 3p.m. at

	St. James Brethren Church, Lappans Road.
December 24 ½ day, 25 & 26	Christmas Holiday – Town Hall Closed – Employees Holiday
December 25	Free Christmas Dinner – Rehoboth UM Ch – 11:30a.m. – 2:30p.m.
December 31	½ day Holiday – Town Hall closed at Noon – Employees Holiday
January 1, 2015	New Year Day Holiday – Town Hall Closed – Employees Holiday
January 1, 2015	Williamsport Polar Bear Plunge – RiverBottom Park 9a.m. Games Plunge Noon Sharp!
New Community Events announced in Town Newsletter and Calendar revised as needed.	Need up to date information about events in Williamsport – check out www.williamsportmd.gov Facebook.com/newswilliamsportmd Town Hall 301-223-7711 during regular business hrs 8a.m.-4p.m.

Watch for updates in the monthly Williamsport Town Newsletter – coming this Spring/Summer – New Fitness Trail, Completed Bike Lane from C&O Canal through Byron Park and back to Canal, Fitness Classes, Concerts in Parks, Special events at Pool, keep your eyes on the Water Tower project and so much more! Share your ideas – with us on Williamsport Facebook page.

The Mayor and Council tabled approval of the Calendar of Events until next meeting because they did not have the complete version to review.

Councilman Scott Bragunier made a motion to allow the Kelly Miller Circus use of River Bottom Park for their event on Wednesday, June 4th, 2014 at a contract fee of \$290.00. This motion was seconded by Councilman Bill Green. With all voting in favor, motion carried.

New Business

Mayor James McCleaf reviewed with the Council the Town of Williamsport Christmas Light Decoration winners.

Business Division

- 1st - Desert Rose
- 2nd - Bryor Patch
- 3rd - Zeldas

Housing Display Division

- 1st - Ron's Garage House beside Alley
- 2nd - 38 W. Frederick Street
- 3rd - 205 S. Artizan Street

Entry Way Division

- 1st - 31 W. Frederick Street
- 2nd - 12 Sunset Avenue
- 3rd - 132 Canal Street

Mayor James McCleaf explained to the Council the Town of Williamsport would like to host another bus trip to Sight and Sound Theater on Friday, April 4th, 2014 to see the Moses performance. The Council held a discussion that town employees can attend the event, but they would have to use a personal day in order to attend. Town Hall will be open that day and Town employees who do not wish to attend will be able to work on that day. Assistant Mayor Joan Knode made a motion for the Town of Williamsport to host a bus trip to Sight and Sound Theater on Friday, April 4th, 2014 to see the Moses performance. This motion was seconded by Councilman Scott Bragunier. With all voting in favor, motion carried.

Citizen Participation

Town resident Dave Kirby wanted to thank the Town, the Sheriff's Department and the Fire Company for the food boxes that were donated to the elderly residents during the Christmas season.

Councilman Jim Kalbfleisch made a motion to move into Executive Session to discuss employee issues. This motion was seconded by Assistant Mayor Joan Knode. With all voting in favor, motion carried.

Councilman Jim Kalbfleisch made a motion to adjourn the meeting. This motion was seconded by Assistant Mayor Joan Knode. With all voting in favor, motion carried.

Respectfully submitted,

Donnie Stotelmyer
Town Clerk
Town of Williamsport