

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MINUTES
WORKSHOP
December 3, 2012**

A Workshop meeting of the Williamsport Mayor and Council was held on December 3, 2012, at the Williamsport Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst. Mayor Tony Drury
Councilwoman Joan Knode
Councilman James Kalbfleisch
Councilman Tim Fraker
Councilwoman Maya Haines
Councilman Bill Green

Also present Town Clerk Donnie Stotelmyer

Mayor James G. McCleaf II called the meeting to order.

Guests

Mayor James McCleaf introduced President Craig Osborne representing the Williamsport Volunteer Fire & Rescue Co. No 2 new program to help with retention of staff at the fire and rescue station. Most fire companies have paid staff and volunteers are harder to find. Saturdays are the worst day for staffing. Mr. Osborne is seeking compensation for staff meals on Saturday to continue to offset budget with fundraisers. Total program would cost \$9000 for meals and clothing allowance for a one day a week program for a year. Councilwoman Maya Haines asked if there is any youth programs to involve with the fire company. Mr. Osborne stated that there is also a Jr. and Cadet program in Williamsport. Councilman Tim Fraker stated that discussion was held to see if a town employee would be available to drive emergency vehicles. Mr. Osborne stated that this is something that could be looked at later down the road. Mayor McCleaf asked the Council to think about Mr. Osborne's recommendation.

Unfinished Business

None

New Business

Mayor James McCleaf explained to the Council that Maryland Governor O'Malley signed into law the Sustainable Growth and Preservation Act of 2012 (SB 236/HB 445) more commonly known as the "septic bill." This new law encourage, but does not require, counties and incorporated municipalities to adopt a four (4) tier system that regulates the number and location of new private septic systems and identifies where new development will occur on public sewer systems.

Town Attorney Ed Kucynzski will present a Sustainable Growth and Preservation Act of 2012 resolution at an upcoming Council meeting.

Mayor James McCleaf presented to the Council the Town of Williamsport calendar of events schedule for 2013. He asked the Council if they had any corrections or additions to this calendar to please forward to Councilwoman Joan Knode.

Mayor James McCleaf reviewed with the Council Town of Williamsport Christmas bonuses. He asked Town Clerk Donnie Stotemyer to verify with town bookkeeper Kim Wagoner if the town could afford to give a Christmas bonus to employees this year.

Mayor James McCleaf informed the Council that the Maryland Municipal League is hosting "If I were Mayor, I would" essay contest. He explained that this is for 4th grade classes to participate in. It is a good way for students to learn about town government. Participation deadline is March 30, 2013.

Mayor James McCleaf informed the Council that two resolutions will need to be passed at the next scheduled Council meeting. The passing of these resolutions will be fixing details for the USDA pump station loan project.

Mayor James McCleaf informed the Council that the Town needs to replace the Town's backhoe. It wore out and dire need of repair. Mayor James McCleaf advised that the town received three bids and Councilman Tim Fraker, Councilwoman Maya Haines and Councilman Bill Green each opened one bid. The bids were received from Vernon E. Stup Co. 2007 Case 580 SM Loader Backhoe Series 2 \$54,900, Lawrence Equipment 2005 Case 580 SM \$47,040, Folcomer Equipment Corp. 2005 Case 580 SM \$45000. Mayor McCleaf advised the Council would need to vote and approve the purchase of new backhoe at the next scheduled Council meeting.

Mayor James McCleaf explained to the Council that every year the Council provides holiday parking in the immediate downtown area over a two week period. The holiday parking provides free parking to residents and outside visitors. The parking will run from December 21, 2012 - January 4, 2013. Mayor McCleaf advised the Council would have to vote on this at the next scheduled Council meeting.

Mayor James McCleaf informed the Council that the town was contacted by Mr. Tom Riford, Director of the Washington County Visitors Bureau. Mr. Riford suggested that the Mayor and Council consider either joining or being appointed to participate in the greater Hagerstown bureau. Mayor McCleaf explained that this organization has recommended to the local State of Maryland delegation to find funding for \$1 million dollars for the C & O Canal Basin projects. The Council was all in agreement to permit Town Clerk Donnie Stotemyer to participate in these meetings on a monthly basis.

Mayor James McCleaf informed the Council that they have been invited to attend a reception for the newly elected Mayor of Hagerstown and City Council Thursday, December 6, 2012 5:00 pm - 7:00 pm at Bulls and Bears Restaurant in Hagerstown.

Councilwoman Maya Haines previously raised concerns over street name for South Vermont and request the Council to check with the postal, sheriff's department as her mailing address is South Vermont but the street is signed Main and Canal Street. Councilman Bill Green explained according to the documentation for the town zoning maps it shows these street names are Main and Canal Street but her mailing is South Vermont. Mayor McCleaf asked

Councilman Bill Green to follow up with the Williamsport Post Office and try to come up with some type of resolution.

Asst. Mayor Tony Drury informed the Mayor and Council that Williamsport High School Volleyball Head Coach Emily Crabtree wanted to thank everyone that either participated or volunteered to set up for the parade - that everyone had a great time.

Citizen Participation

Town resident Jim Jewels reported that the Humane Society recently held a Polar Bear committee meeting at town hall. All the plans are being prepared for next year's polar bear plunge on Tuesday, January 1, 2013.

Town resident Mr. Kirby informed the Mayor and Council that this is problems with kids in Byron Memorial Park and recently he observed several youth attempting to enter in the Conococheague Little League press box.

Town resident Ken Lafferty informed the Mayor and Council that the Town clock needs to be set as well as the Council chamber clock. He also stated that the sound system in the Council chamber needs adjusted and its hard to hear what the Mayor and Council are saying during the meetings.

A motion was made by Councilman Tim Fraker made a motion to adjourn, seconded by Asst. Mayor Tony Drury with all voting in favor motion carried.

Respectfully submitted,

Mayor James McCleaf for
Donnie Stotelmyer
Town Clerk, Town of Williamsport