

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MINUTES
WORKSHOP
October 1, 2012**

A Workshop meeting of the Williamsport Mayor and Council was held on October 1, 2012, at the Williamsport Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst. Mayor Tony Drury
Councilwoman Joan Knode
Councilman Bill Green
Councilman James Kalbfleisch
Councilwoman Maya Haines
Councilman Tim Fraker

Mayor James G. McCleaf II called the meeting to order.

Guests

Mayor James McCleaf introduced Michelle Mills and Eva Webb of Draper McGinley Auditing Firm Frederick Maryland who was present to present the single audit requirements for the Town of Williamsport's federal funding received for the pump station project. Ms. Mills informed the Mayor and Council that there were no deficiencies or recommendations.

Mayor McCleaf introduced Ms. Joyce Kramer and Diane French representing the C & O Canal Days of Williamsport. Ms. Kramer was present to ask for permission to close the first block of East Potomac Street and the first block of West Potomac Street Route 11 on August 24 and 25, 2013 and to detour the traffic around town to completely close those sections of the street.

Unfinished Business

Mayor James McCleaf explained to the Council Town Attorney Ed Kucyznski is currently working with Julie Pippel on a watershed implementation resolution. Once Town Attorney Ed Kucyznski completes the resolution for the watershed implementation plan it will be presented at an upcoming regular scheduled Council meeting.

Mayor McCleaf reminded the Council that a Public Hearing has been scheduled for October 8, 2012 at 6:45 pm to review and adopt recommended water and sewer connection fees for the Town of Williamsport.

Mayor McCleaf reviewed with the Council whether the Town wanted to continue to use Thrasher Engineering for upcoming Visitors Center project and the Water Tower project. Councilwoman Joan Knode suggested that the Town open these projects up for bids. The Council suggested contacting Julie Pippel, Director of Environmental Services to see what engineering firms the County currently utilizes. Mayor McCleaf that Ms Pippel has indicated

that the Town of Williamsport could piggyback off Washington County since they have already been through the bidding process.

Mayor McCleaf reminded the Council that a Public Hearing has been scheduled for October 8, 2012 at 6:15 pm to the proposed amendment and/or change to the zoning map and /or ordinance for the Town of Williamsport.

New Business

Mayor James McCleaf informed the Council that Town Attorney Ed Kuczynski should have a nuisance ordinance ready to be introduced at the next scheduled Council meeting.

Mayor James McCleaf informed the Council that the mowing and snow removal contract for fiscal year 2013 will need approval to bid this contract at the next scheduled Council meeting.

Mayor James McCleaf reported that every municipality in Washington County in on board this year for trick or treat to be held Wednesday, October 31, 2012 6-8:00 pm.

Councilman Jim Kalbfleisch questioned the Mayor and Council concerning the change in speed limit signs from 35 mph to 25mph on East Potomac Street entering and exiting the Town of Williamsport.

Councilwoman Maya Haines raised concerns over recent street sign that was erected on South Vermont and Canal Street. She stated it should not be listed as Canal Street but should be listed as South Vermont Street.

Asst. Mayor Tony Drury asked the Mayor and Council if Jamie Lowery from Preferred Arbor Care could be contacted to evaluate the condition of the trees that line the streets of East and West Potomac Streets prior to the winter season. Mayor McCleaf stated that he would follow up with Jamie Lowery and have him come into town within the next two weeks.

Councilwoman Maya Haines raised concerns over the Town's street sweeper that the sweeper in not cleaning the street that well and is it possible that Town could outsource the sweeping of the Towns streets.

Asst Mayor Tony Drury questioned Committee Chairman Joyce Kramer about how many vendors were located on West Potomac Street and would it be a possibility if these vendors could be located on another street. Councilman Tim Fraker advised he felt that the majority of businesses in town felt they benefited from the having the vendors on the street. The only business that may not have would have been the liquor store.

Citizen Participation

Town resident Ken Lafferty questioned the Mayor and Council concerning the water tower project - if this project has been finalized. Mayor McCleaf stated that the project will be finalized in the very near future.

Town resident Chris Grimes questioned the Mayor and Council if the town still has a contract with Surf Pro for the water tower lights and the Mayor advised the town did not renew the contract this year.

Town resident Jim Jewels advised the Mayor and Council that the Pink Cadillac for Breast Cancer Awareness will be at the Cruisin on Friday, October 6, 2012 6 - 9;00 pm.

Councilman Tim Fraker made a motion to move into Executive session, seconded by Councilwoman Joan Knode with all voting in favor.

Meeting Adjourned

Respectfully submitted,

Mayor James McCleaf for
Donnie Stotelmyer
Town Clerk, Town of Williamsport