

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MINUTES
WORKSHOP
May 7, 2012**

A Workshop meeting of the Williamsport Mayor and Council was held on May 7, 2012, at the Williamsport Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II
Assistant Mayor Anthony Drury
Councilwoman Joan Knode
Councilman Bill Green
Councilman Tim Fraker
Councilman James Kalbfleisch
Councilwoman Maya Haines

Also attending Town Clerk Donnie Stotelmyer

Mayor James G. McCleaf II called the meeting to order.

Guests

Mayor James McCleaf introduced Ms. Julie Pippel, Director of Washington County Division of Environmental Management. Ms. Pippel was present to explain the watershed implementation plan. The United States Environmental Protection Agency in coordination with the Bay Watershed Jurisdictions of Maryland developed and established restoration efforts. This pollution diet is known as the Chesapeake Bay Total Maximum Daily Load (TMDC) MDE is now working with agencies and many partners in local jurisdictions to develop watershed implementation plans with more detailed reduction targets and specific strategies to further ensure that water quality goals of the Bay TMDL will be met.

The State of Maryland has requested that each of the elected bodies review and adopt the WIP Phase II document for their jurisdiction.

Mayor James McCleaf introduced Ms. Melody Drury who was present to request funding to attend the National American Miss Scholarship Pageant. This pageant will be held in the State of Maryland and helps with college funding and gains interview experience. Ms. Drury is currently involved with the Drama Club, volleyball, softball and assists the YMCA on weekends. The Mayor and Council were all in agreement to donate \$200 toward Ms. Drury's pageant registration.

Unfinished Business

Councilman Bill Green explained to the Mayor and Council that he would like to chair and organize a town event at River Bottom Park scheduled for Saturday, September 15, 2012. This event would be called Rockin at River Bottom and would include booking several bands and food vendors. Sponsors would be solicited to pay for all the entertainment. The Council was in agreement to proceed with organizing the event.

Mayor James McCleaf reviewed with the Council that the Town received grant awards from Program Open Space Funds regarding Byron Memorial Park ADA Pool parking and Byron Memorial Park entrance sign. Mayor McCleaf informed the Council that this would need to be voted on at the next scheduled Council meeting.

Mayor James McCleaf reviewed with the Council a proposal to pave and develop three handicap parking spaces and a pathway permitting access to the existing swimming pool for physically challenged park visitors. This proposal was submitted by Antietam Paving at a cost of \$7977. Mayor McCleaf informed the Council that this would need to be voted on at the next scheduled meeting.

Mayor James McCleaf informed the Council that a public hearing has been scheduled and advertised for Monday, June 11, 2012 to consider the proposed Town of Williamsport budget 2013 beginning at 6:30 pm.

Mayor James McCleaf informed the Council that a public hearing has been scheduled and advertised for Monday, June 11, 2012 to consider the proposed 3% sewer rate increase for the Town of Williamsport. The public hearing will begin at 6:45 pm

Mayor James McCleaf informed the Council that the Town of Williamsport Real Estate Tax Rate will remain at 48.5 with a July discount of 2 percent.

Mayor James McCleaf informed the Council that a Town of Williamsport 6 month CD account will have to be renewed. Mayor McCleaf informed the Council this will be on the upcoming Council agenda for the next meeting scheduled for Monday, May 14, 2012.

Mayor James McCleaf informed the Council that sidewalk repairs needed on West Church Street. This repair is needed from the recent installation of the radio read water meters. A total of (5) five residential properties sidewalks are in need of repair. Each resident is willing to cover cost up to \$400 each for sidewalk replacement. The total cost to the Town would be \$200 per resident household for a total of \$1,000. The Council was all in agreement to proceed with this project.

Mayor James McCleaf explained to the Council the ADA improvements to Town Hall. The Town would have to contribute a total of \$3,100 along with the remaining CDBG funds. The additional funds needed are to construct a new egress into the Towns Council chamber. This entry way is being mandated by the Washington County Building and Permits inspectors. Mayor McCleaf informed the Council that this will need to be voted on at the next scheduled Council meeting.

Town Clerk Donnie Stotemyer informed the Mayor and Council that extensive repairs are needed in the Pythian Castle Clock Tower and Window repairs. He explained that it has been suggested by several residents to approach the property owner and see if they could provide material to make these necessary repairs with assistance from the Town of Williamsport. Mayor McCleaf stated he doesn't feel the Town should be fixing up privately owned property. The Council was all in agreement not to proceed with this project.

Mayor James McCleaf informed the Council that the Town of Williamsport has been awarded a partial grant award for First Aid, CPR and AED training. This training has been

scheduled for Tuesday, May 22, 2012 at the Williamsport Town Hall. Mayor McCleaf informed the Council that this will need to be on the agenda for the next scheduled meeting.

Mayor James McCleaf informed the Council that the Council should pass a resolution of adoption so that the Town adopts the County's Miti-Hazard Mitigation Plan in order to be in compliance with FEMA regulations particularly as same apply to funding for hazard mitigation projects all municipalities are required to update same and that the resolution in fact adopts the updated Miti-Hazard Mitigation Plan.

New Business

Mayor James McCleaf reviewed with the Council a correspondence that was received from Pastor Greg Martin and his wife Anita. Pastor Martin raised concerns with the recent tragic deaths of Williamsport High School students Brandon Colliflower and Samantha Kelly. Mayor McCleaf held discussion with the Council on this matter. The Council was all in agreement to host Williamsport High School prom each year in the Springfield Farm Barn at no expense to the school. The Council also agreed in providing up to \$1000 towards renting another facility for the prom as long as it is held in Washington County.

Mayor James McCleaf informed the Council that Deputy Carl Witmer has requested that the Town's truck ordinance be amended to include no truck traffic on Artizan Street and that Town Clerk Donnie Stotemyer will follow up with Town Attorney Ed Kucysnski with his concerns.

Mayor James McCleaf requested that Town Clerk Donnie Stotemyer contact Kevin Lewis, Director of Washington County 911 Communications and requested if the Town's fire siren could be disabled during the hours of 10:00 pm - 6:00 am.

Citizen Participation

Town resident Ken Lafferty reviewed with the Mayor and Council the animal control ordinance. According to the ordinance the responsibility of pets falls back on the landlord for those tenants owning dangerous pets (such as pit bulls).

Town resident Ken Lafferty also met with Mayor McCleaf and raised concerns of children riding bicycles and skateboards on the sidewalks. Mayor McCleaf stated that Town Clerk Donnie Stotemyer will be following up with the Washington County Sheriff's Dept. with these concerns.

Town resident Jim Jewels requested that the Mayor and Council consider forming a committee to create postcards for the Town. Mayor McCleaf advised Mr. Jewels to go ahead and proceed with this endeavor.

Councilman Jim Kalbfleisch made a motion to adjourn the meeting, seconded by Councilwoman Joan Knode with all voting in favor meeting adjourned.

Respectfully submitted,

Donnie Stotemyer
Town Clerk
Town of Williamsport