

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MEETING MINUTES
February 10, 2014**

A regular meeting of the Williamsport Mayor and Council was held on February 10, 2014, at the Williamsport Volunteer Fire and EMS Hall in Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst Mayor Joan Knode
Councilman Bill Green
Councilwoman Maya Haines
Councilman Alan Redding
Councilman Scott Bragunier
Councilman Jim Kalbfleisch

Town Attorney Ed Kucynzski

Also present was Town Clerk Donnie Stotemyer

Mayor James G. McCleaf II called the meeting to order. Mayor McCleaf asked all in attendance to stand for a moment of silence followed by the pledge of allegiance.

A motion was made by Councilman Scott Bragunier to accept the regular meeting minutes held on January 13, 2014. This motion was seconded by Assistant Mayor Joan Knode. With all voting in favor, motion carried.

Financial Report

Town Clerk Donnie Stotemyer gave the financial report for January 2014. Councilman Bill Green made a motion to accept the financial report as presented. This motion was seconded by Councilman Scott Bragunier. With all voting in favor, motion carried.

Guests

Mayor James G McCleaf introduced Will Ball, Chief of the Williamsport Volunteer Fire Department. Chief Ball was present to introduce the Fireman's Association Fire Plan that will be incorporated into the Fiscal Year 14-15 budget request to the Board of County Commissioners. Chief Ball explained the plan in detail, and then requested letters of support from the community to be addressed to the County Commissioners. He also asked the Mayor and Council to write a letter of support. Councilman Alan Redding made a motion to have the Mayor and Council write a letter of support. This motion was seconded by Councilwoman Maya Haines. With all voting in favor, motion carried.

Mayor James G McCleaf introduced Mr. Chris Moleskie, President and CEO of the Wetsuit Warehouse. Mr. Moleskie's company has been nominated for the Washington County Small Business of the Year award. The Mayor and Council wanted to recognize the Wetsuit Warehouse, a Williamsport based company, for this great honor.

Mayor James G McCleaf introduced Mr. George Stumbaugh. Mr. Stumbaugh was present to raise concerns about the speed bumps and stop signs that were installed along S. Vermont and W. Frederick Streets. He informed the Mayor and Council these roads are a major throughway for out of town commuters and many of these drivers do not stop at the stop signs. He suggested they put in larger stop signs. He also asked that the Mayor and Council to reconsider the positioning of speed bumps on these roads. The snow plows have actually destroyed parts of the speed bumps and he feels they are ineffective. Mr. Stumbaugh thanked the Mayor and Council for their consideration in these matters.

Correspondence

Reports:

Board of Elections Supervisor

No report.

Board of Zoning and Appeals

No report.

History and Museum Board

Assistant Mayor Joan Knode reported the Museum is still currently closed, but they will be open on Sundays starting in the month of March.

Planning Commission

January 31, 2014

To: Williamsport Mayor and Council

From: Williamsport Planning and Zoning Commission

Subject: Activities Report for January, 2014

- There were (6) new permits submitted in January, and a total of four (4) approved. A total of five (5) permits remain under review.
- Print Room is completed and all documents have been cataloged.
- Welcome Center Plans are progressing, FEMA permit applications should be in system within six weeks

- Sidewalk Usage Standards are written and available for Council review.

Permits Reviewed and Disposition Made:

2013-35	102 E Salisbury Street	Construct Utility Building	approved
2013-44	1 thru 9 W. Potomac Street	Demolition	approved
2014-01	1 E. Potomac Street	Signage	approved
2014-04	405 S. Conococheague Street	Remodel bath facility	approved

Permits Under Reviewed:

2014-02	24 N. Conococheague Street	Conversion to (2) appt	Requires Exception
2014.03	415 S Conococheague Street	Proposed new business	Tentative
2014-05	22 N. Conococheague Street	Temporary Usage Change	Under review
2014-06	39 / 41 E. Frederick Street	Front Porch	Under review
2012-36	15940 Lockwood Rd	Awaiting Site Plan, and resolution for identified traffic flow	

Code Administration:

There were no code violations to report during January

New Business:

Rt. 11 / N. Potomac Street Development – no change
Municipal Parking(pending)

**Respectfully Submitted,
Charles Stumbaugh
Planning and Zoning Commission**

Legal Council

No Report.

Sheriff's Report

Mayor James McCleaf gave the January 2014 sheriff's report.

Council report

Asst. Mayor Joan Knode reported River Rat Day was a successful event this year. She also reported she is currently working on the Hitching Post event, which is in April.

Councilman Jim Kalbfleisch reported the Town has been so blessed that we have not had any major issues with the cold weather this winter.

Councilman Scott Bragunier wanted to thank the Town Employees and Advantage Landscaping for a job well done with the snow removal this winter. He also reported he applied for a grant for the Civil War Retreat this year from the Civil War Heritage Area, which he did not get. However, he wanted to thank Mayor James McCleaf and Town Clerk, Donnie Stotemyer for helping him get \$1,000 from Tom Riford from the Washington County's Visitor's Bureau to be used for this year's event. Councilman Scott Bragunier reminded the Mayor and Council of a meeting on March 3, 2014 to discuss plans for the rebuilding of the aqueduct at the C&O Canal.

Councilman Alan Redding reported the pool is closed.

Councilman Bill Green reported he has been working on parking tickets and returning peoples phone calls.

Councilwoman Maya Haines raised concerns about a stop sign being struck by a vehicle on S. Vermont and W. Frederick Street.

Mayor's Report

Mayor James McCleaf had no report.

Unfinished Business

Mayor James McCleaf explained an Ethics Ordinance was introduced at the January 13th, 2014 meeting and it needs to be adopted at this meeting as an Emergency Ordinance. Councilman Scott Bragunier made a motion to adopt the Ethics Ordinance as an Emergency Ordinance. This motion was seconded by Assistant Mayor Joan Knode. With all voting in favor, motion carried.

RESOLUTION TO REVOKE, AMEND AND REENACT CHAPTER 14 **"CODE OF ETHICS"**

WHEREAS, The Town of Williamsport, pursuant to Article 40A of the Annotated Code of Maryland which requires that municipalities organized and existing under and by virtue of the laws of the State of Maryland, adopt local ethics laws similar in nature to the requirements of the State Public Ethics Law as set forth and adopted in the aforementioned Article, currently has in effect a Code of Ethics; and

WHEREAS, the Mayor and Council have determined that it is in the best interest of the citizenry of the Town of Williamsport to amend certain provisions of said Code of Ethics; and

WHEREAS, the Mayor and Council deem it to be in the best interest of the citizenry of the Town of Williamsport to repeal the existing Chapter 14, "Code of Ethics", as attached to this Resolution as Exhibit "A" and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED, ENACTED AND ORDAINED that "CHAPTER 14, CODE OF ETHICS" which is attached hereto as Exhibit "B" and incorporated hereby reference be approved and enacted; and be it further

RESOLVED, ENACTED AND ORDAINED that the Mayor is hereby authorized to execute this Resolution, the Code of Ethics and any other documents necessary to effectuate the purposes of the enacted Ordinance.

Assistant Mayor Joan Knode made a motion to adopt the 2014 Town of Williamsport Calendar of Events as presented. This motion was seconded by Councilman Alan Redding. With all voting in favor, motion carried.



**Town of Williamsport MD
Calendar of Events 2014**
More Information - Williamsport Town Newsletters
www.williamsportmd.gov Facebook.com/williamsportmd



<i>Enjoy!! Participate!! Volunteer!!</i>	<i>HAPPY NEW YEAR, WONDERFUL TOWN OF WILLIAMSPORT MD!!</i>
January 1, 2014 Noon Sharp!	Williamsport Polar Bear Plunge – RiverBottom Park 9a.m
January 1, 2014	New Year Day Holiday – Town Hall Closed – Employees Holiday
January 13 Everyone Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
February 1 → → → →	River Rat Day – will he sees his shadow before Punxsutawney Phil? 6 more weeks of winter or an early Spring? Ceremony 11am on Front steps of Town Hall, wear your River Rat shirt and get special Town Merchant discounts. Bring your camera for pictures with our River Rat! Get in the Annual River Rat Group Picture!
February 3 Everyone February 10 Welcome!	Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
February 8	Boy Scouts Day – BS Troop 17 – chartered 1914 - celebrating 100 years of Scouting in Williamsport!
February 9	Williamsport Vol Fire & EMS – Coach/KateSpade/Origami Owl Bingo – Fire Hall – Tickets \$30 contact Carrie 301-524-4247
February 14	Valentine’s Day – For unique gifts - Shop our Local Shops!
February 17	President’s Day – Town Hall Closed - Employees Holiday
MARCH – NOVEMBER	TOWN MUSEUM OPEN 1-4P.M. Lower Level – Springfield Barn
March 3 Everyone March 11 Welcome!	Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
March 17	Get your lucky Shamrocks at our local florist – Rosemary’s
March 18	USAFHeritage Ramblers – New Orleans Style Jazz – 7p.m. at the Williamsport United Methodist Church, 25 E Church St
March 22	Williamsport Vol. Fire & EMS – Gun Bonanza – Fire Hall
March 29	“Earth Hour” in Williamsport – Barn 6-9:30p.m. info 301-223-7711
April 3	Bus Trip to Sight & Sound to see “Moses” more info coming soon
April 4	Williamsport’s 1st Friday - Classic Car Cruise In – Byron Park
April 5	Conococheague Little League Opening Day Ceremony 10a.m.
April 5	Hitching Post RoundUp Sale – 10a.m. – 2p.m. Wedding & Bridal items for sale – info 301-223-7229
April 7 Everyone April 14 Welcome!	Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
April 11 5 – 9p.m. &	Bunny Trail Spring Craft Show - C&O Canal Days Committee -

April 12 9a.m. – 5p.m.	follow the bunny trail from the Community Building to Memorial Library lower level for amazing Spring Crafts & refreshments! To participate contact Joyce Kramer at 301-223-4599
April 18	Good Friday – Town Hall Closed – employee holiday
April 19	Easter Egg Hunt – Williamsport Fire & EMS 10a.m. Byron Park
April 20	Easter Community Sunrise Service 6:30a.m Town Museum
May 2	Williamsport’s 1st Friday - Classic Car Cruise In – Byron Park
May 4	Museum Ramble – Town Museum – 1-4pm - Springfield Barn
May 5 Everyone	Town Council Work Session – Council Chambers 6:30p.m.
May 12 Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
May 11	Williamsport Community Band’s Free Spring/Mother’s Day Concert – 3p.m. Springfield Farm Barn
May 17 10:00am	Sign up for Red Cross Swim Lessons Pavilion #1 Byron Park
May 18	Williamsport Vol Fire & EMS – Coach/KateSpade/Cash Bingo – Fire Hall
May 18	Vintage Tea of Yester Year! Barn – for ticket info call 301-223-7229
May 24 Weather Permitting!!	L. Beard Miller Swimming Pool OPENS - Enjoy!!
May 26	Memorial Day – Town Hall Closed – Employees Holiday
May 30, 31 & June 1	“Double Days” – Williamsport Heritage Event - focus - Doubleday Hill and Riverview Cemetery includes Living history events, tours, and speakers. We encourage families with loved ones buried at Riverview to freshen the grave site with flowers and visit during this weekend. More info in May Town Newsletter
June 2 Everyone	Town Council Work Session – Council Chambers 6:30p.m.
June 9 Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
June 4	Kelly Miller Circus – Two Shows – RiverBottom Park – More information coming soon in the Monthly Town Newsletter
June 6	Williamsport’s 1st Friday – Classic Car Cruise In – Byron Park
June 8	Williamsport Community Band and Town of Williamsport hosting the Maryland Community Bands Festival. Many Community Band members and their families will be participating and touring Williamsport. Volunteers needed as tour guides call 301-223-7229.
June 8	Williamsport Vol Fire & EMS – Quarter Auction – Fire Hall
June 12 -21	Downsville Ruritan Club’s Annual Carnival – Byron Park – Entertainment, Good Food and special price Ride all Nite Tickets
June 14	Flag Retirement Ceremony – Redmen Pavilion
June 15-19	Canal Towns - C&O Canal Bike Journey – from Towpath to Town – Williamsport welcomes hikers to our Town June 16 & 17 – want to help plan a fun and historic visit – call Joan at 301-223-7229
July 4	Independence Day – Town Hall Closed – Employees Holiday
July 4 Rain date – July 5	4th in the Park –Williamsport Community Band’s Patriotic Concert (dusk), GIANT Fireworks display (dusk) – Byron Park – Come 1 & all 2 the 4th in the Park!
July 4	Williamsport Vol Fire & EMS – Selling Pit Beef & Fries – Byron Pk
July 7 Everyone	Town Council Work Session – Council Chambers 6:30p.m.
July 14 Welcome!	Town Council Regular Meeting – Council Chambers – 7p.m.
July 11	Williamsport’s 1st Friday - Classic Car Cruise In – Byron Park
July 11, 12 & 13	Retreat through Williamsport: Civil War Weekend – heritage focus – The 151 year commemoration of the event that took place in and around Williamsport during the Confederate Retreat from the Gettysburg Battlefield in 1863.
July 12-18	MD District Little League Tournament – Conococheague LL Field
July 19	Bike Nite – Town Center

July 19	River City Little League Baseball Classic – Byron Park
July 26	BS Troop 17 – Classic Car Show – BS Troop 17 celebrates 100 yrs!
August 1	Williamsport’s 1st Friday Classic Car Cruise In – Byron Park
August 4 August 11	Everyone Welcome! Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
August 5	National Night Out – Byron Park
August 16	Williamsport Vol Fire & EMS – Sportsman’s Bash! - Barn
August 21	Community Band Concert – C&O Canal Days – Byron Park
August 22 – 24	C&O Canal Days Events – Arts & Crafts, Great Food, tractors, entertainment, Country Barn Dance & much more – for more info or for craft registration form call Joyce Kramer 301-223-4599 or download form at www.williamsportmd.gov
September 1	Labor Day – Town Hall Closed – Employees Holiday
September 1 September 8	Everyone Welcome! Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
September 5	Williamsport’s 1 st Friday - Classic Car Cruise In – Byron Park
September 7	Teddy Bear Picnic – Grandmothers & Granddaughters – for ticket info call 301-223-7229 Barn
September 13	Williamsport Vol Fire & EMS – Cash/Sportsman Bonanza - FireHall
September 20	Rockin’ at River Bottom!! – RiverBottom Park
September 28	MD State Qtr Horse C&O Canal Trail Ride 301-797-1021
October 3	Williamsport’s 1st Friday Classic Car “Cruise In the Pink” 4 Cancer Awareness – Byron Park
October 4	Harvest Hoedown – Williamsport Churches to benefit Food Bank
October 6 October 13	Everyone Welcome! Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
October 10, 11 & 12	WWII Weekend – WWII Veterans & all Military members, military re-enactors, 40’s Fashion Show, Parade, USO dance, Victory Garden Display, displays, military equipment, SPAM Sandwiches, & much more!
October 12	WWII Patriotic Concert honoring Veterans and all military members by the Williamsport Community Barn – 3p.m. – Barn
October 12	Williamsport Vol Fire & EMS – Coach/Kate Spade/ Cash Bingo - FireHall
October 15-31	Williamsport “Haunted Walks” every Wed & Fri – starting Wed – Oct 15 with special walk October 31
October 19	Sippin’ Cider Party – for ticket info call 301-223-7229
October 25	Williamsport Vol Fire & EMS – Gun Bonanza – Fire Hall
October 31	Williamsport Merchants “Moonlight Festival” - Town Center
November 3 November 10	Everyone Welcome! Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
November 11	Veteran’s Day – Town Hall Closed – Employees Holiday
November 11	Thank a Veteran! Veteran’s Day Ceremony – American Legion Post 202 – 11a.m.
November 16	Williamsport Vol Fire & EMS – Luxury Bingo I-Pad/TV/Furniture - FireHall
November 27	Free Thanksgiving Dinner – Williamsport UM Ch – 11a.m. – 2p.m.
November 27	Williamsport Vol Fire & EMS – Thanksgiving Night Bingo - FireHall
November 27 & 28	Thanksgiving Holiday – Town Hall Closed – Employees Holiday
December 1 December 8	Everyone Welcome! Town Council Work Session – Council Chambers 6:30p.m. Town Council Regular Meeting – Council Chambers – 7p.m.
December 5	CHRISTMAS PARADE & BYRON PARK LIGHTING 7P.M. Enjoy the Christmas lights of Byron Park through January 2, 2015
December 6	Santa’s Run for a Claus – 5K – Watch Town Newsletter for info
December 6	Williamsport Fire & EMS–Breakfast with Santa– Community Bldg
December 6 & 7; 13 & 14 Time: 3 – 8p.m.	Charlie Brown Christmas – Reindeer in the Rafters! A Beary Merry Christmas- Enjoy over 100 decorated trees, Santa, Buster the

	Talking Bear, Trains, a bear in every tree, horse drawn wagon rides, hot chocolate, cookies, fun, greeting friends & more!
December 7	Williamsport Community Home Decorating Contest Judging
December 9 Noon – 5p.m.	Weekday Opening –Charlie Brown Christmas – Barn
December 11 3 - 8p.m.	Weekday Evening Opening – Charlie Brown Christmas - Barn
December 13	Passport to Christmas – Williamsport Town Center Open House
December 14	Williamsport Community Band – Free Holiday Concert – 3p.m. at St. James Brethren Church, Lappans Road.
December 24 ½ day, 25 & 26	Christmas Holiday – Town Hall Closed – Employees Holiday
December 25	Free Christmas Dinner – Rehoboth UM Ch – 11:30a.m. – 2:30p.m.
December 31	½ day Holiday – Town Hall closed at Noon – Employees Holiday
January 1, 2015	New Year Day Holiday – Town Hall Closed – Employees Holiday
January 1, 2015	Williamsport Polar Bear Plunge – River Bottom Park 9a.m. Games Plunge Noon Sharp!
New Community Events announced in Town Newsletter and Calendar revised as needed.	Need up to date information about events in Williamsport – check out www.williamsportmd.gov Facebook.com/newswilliamsportmd Town Hall 301-223-7711 during regular business hrs 8a.m.-4p.m.

Watch for updates in the monthly Williamsport Town Newsletter – coming this Spring/Summer – New Fitness Trail, Completed Bike Lane from C&O Canal through Byron Park and back to Canal, Fitness Classes, Concerts in Parks, Special events at Pool, keep your eyes on the Water Tower project and so much more! Share your ideas – with us on Williamsport Facebook page.

Town Clerk Donnie Stotemyer explained to the Mayor and Council that PSD Investments, LLC was requesting a reduction on their water/sewer bill for January 2014 due to a pipe burst at the address of 16 S. Vermont Street. A copy of the invoice for repairs conducted by Thompson’s Plumbing was reviewed by the Mayor and Council. No action was taken.

Town Clerk Donnie Stotemyer explained to the Mayor and Council that a previous Town Resident, Betty Stinger at 13 E. Potomac Street called because she received a bill from Rooter Router to have her sewer drain cleaned out from her residence to the Town’s main line. Mrs. Stinger explained to Mr. Stotemyer that in the past town administrators have split the bill with her. There was a problem with tree roots blocking the line that had to be broken up in the past. At this meeting the Mayor and Council all agreed that if a problem occurred from the house line to the main, then that problem was the property owner’s responsibility. No further action was taken.

Assistant Mayor Joan Knode made a motion to reject all of the bids that were recently submitted to paint and repair the Springfield Barn Roof. This motion was seconded by Councilman Bill Green. With all voting in favor, motion carried.

Assistant Mayor Joan Knode received a bid from Ryan Wenger Construction to paint and repair the Springfield Barn Roof for the amount of \$4,980.00. The work would be guaranteed for 5 years against chipping and peeling. Assistant Mayor Joan Knode made a motion to accept this bid. This motion was seconded by Councilman Scott Bragunier. With all voting in favor, motion carried.

New Business

Mr. George Stumbaugh drew a winner for the Cheesy Prize for the River Rat Day event and presented it to Assistant Mayor Joan Knode. The winner will be contacted to pick up their prize and announced on the Town's Facebook page.

Mayor James G McCleaf introduced Leigh Ann Stotemyer, Coordinator of the Williamsport Food Bank and Youth Director at Zion Lutheran Church. She would like to host a 30 hour famine on May 16th and May 17th, 2014 in Byron Memorial Park. She is hoping to get local churches and local youths involved in this event to teach them about poverty and famine. She has some activities planned for this weekend. It was discussed among the Mayor and Council; they are concerned about how this event may affect other events going on in the park that same weekend. The Mayor and Council came to the conclusion that Leigh Ann and Town Clerk Donnie Stotemyer will work to resolve these issues to be reviewed at the next Town Meeting. No action was taken.

Town Clerk Donnie Stotemyer discussed with the Mayor and Council an issue with a previous tenant's electric bill. Ms. Linda Franklin contact Town Hall on February 5, 2014 after receiving a final legal letter we mailed letting her know we turned her over to collections for a past due balance. She then told us she moved out of the residence in question back in July 2012 and someone else moved in. The Town has no record of this, only a record of when the new tenant, Ms. Leighty moved in. Ms. Franklin called Turner Enterprises to have them state she moved out on July 31, 2012. A Town representative then called Turner Enterprises to see if they could tell us who was on Linda Franklin's original lease, but they could not find a copy. There is new staff there since when she moved out. It is our opinion that Ms. Franklin moved out when she said she did, but she did not contact Town Hall to let us know of when she was moving out to discontinue electric service in her name, and the son of Ms. Franklin and Ms. Leighty moved in to the apartment, but did not put the electric in their name until March 2013 when we put a cut off notice on their door. We have a copy of the lease Ms. Leighty and TJ Franklin received from Turner Enterprises stating they moved in on August 1, 2012, but they did not put the electric in their name at this time. The Town has no way of knowing who is moving in and who is moving out and when this occurs. We cannot force people to put the electric in their name that is up to the Landlord of the property to monitor. No action was taken on this issue.

Mayor James McCleaf discussed an Application for Temporary Use of the Public Right-of-Way for Sidewalk Cafes Along Williamsport Town Center that was given to him by the Chairperson of the Planning and Zoning Commission. The Mayor and Council reviewed and discussed the document. There were many typos and Town Attorney Ed Kuczynski had not had an opportunity to review this document thoroughly. Therefore, no action was taken at this time. The Mayor requested that the document be edited and sent to Town Attorney to review and we can further review it at the next Town Meeting.

Councilwoman Maya Haines held discussion about having Byron Memorial Park a smoke free environment. She has been a member of the Tobacco-Free Coalition of Washington County. This committee recently made the City Park in Hagerstown smoke free and that has proved be a positive movement. She related a personal story about how her father passed away from lung cancer. She has learned a lot about the effects of secondhand smoke from being a part of the

Coalition. Councilman Scott Bragunier stated he would like to hear more information about it and how the Town would go about enforcing something about this. Councilwoman Maya Haines will try to get more information from the coalition and just wanted the Mayor and Council to be thinking about and to consider this issue for the future.

Citizen Participation

Town resident, Ken Lafferty brought up the Sight and Sound Bus Trip scheduled for April 3, 2014. He didn't feel it was right to have the Town Employees use their own personal time to go on this bus trip or to have to take the day off. The time off for Town Employees is already budgeted each year. He didn't feel it was right the Mayor and Council didn't give the employees off that day without having to use their own time. Councilwoman Maya Haines stated she didn't feel the Mayor and Council needed to revisit this issue. She said it isn't their money in question it is the tax payer's money, and we need to do what is in the best interest of the tax payer's money.

Town resident, Ken Lafferty also mentioned juveniles on West Salisbury Street have been knocking down water spouts on people's properties. Mayor McCleaf said he will notify Deputy Carl Witmer about the complaint to monitor the situation.

Town resident, Dave Kirby raised concerns why town employees have to work on the day of the Sight and Sound Bus Trip and why they did not have that day off? Mayor McCleaf stated that issue has already been addressed.

Mayor McCleaf asked the Council if they were all in agreement to move into Executive Session and they were.

The Mayor and Council moved back into regular session, meeting was adjourned.

Respectfully submitted,

Donnie Stotelmyer
Town Clerk
Town of Williamsport