

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MEETING MINUTES
January 11, 2016**

A regular meeting of the Williamsport Mayor and Council was held on January 11, 2016, at the Williamsport Town hall in Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst Mayor Joan Knode
Councilman Bill Green
Councilman Dustin Byers
Councilman Scott Bragunier
Councilman Alan Redding
Town Attorney Ed Kuczynski

Also present was Town Clerk Donnie Stotelmyer

Mayor James G. McCleaf II called the meeting to order. Mayor McCleaf asked all in attendance to stand for a moment of silence followed by the pledge of allegiance.

A motion was made by Councilman Dustin Byers to accept the Regular Council Meeting Minutes from December 14, 2015, Workshop Meeting Minutes from January 4, 2016 and Executive Meeting Minutes from January 4, 2016. This motion was seconded by Assistant Mayor Joan Knode. With all voting in favor, motion carried.

Financial Report

Town Clerk Donnie Stotelmyer gave the financial report for December 2015. Councilman Scott Bragunier made a motion to accept the financial report as presented. This motion was seconded by Councilman Dustin Byers. With all voting in favor, motion carried.

Guests

No guests.

Correspondence

Mayor James G. McCleaf shared a thank you card from Eagle Scout Brandon Noll thanking the town for the gift card he received.

Mayor James G. McCleaf shared a thank you card from the Washington County Commission on Aging for the donation of \$30.00. The money will help their Meals on Wheels program.

Mayor James G. McCleaf shared an invitation to the next Washington County MML Chapter meeting on Monday, January 25, 2016 at the Park-n-Dine Restaurant at 189 East Main Street in Hancock, MD. The social hour begins at 6:00pm and the dinner will be served at 6:45pm.

Reports:

Board of Elections Supervisor

No report.

Board of Zoning and Appeals

No report.

History and Museum Board

Mr. Jerry Knode reported there was a flooding incident in the museum after a pipe to the sprinkler system broke. They are in the clean-up and remodeling process.

Planning Commission

No report.

Legal Council

No report.

Sheriff's Report

Mayor McCleaf gave the December Sheriff's Report.

Council report

Asst. Mayor Joan Knode reported on the repairs going on at the museum after the flooding incident. She said she received two calls from people wanting to book the barn out into 2018. She then held discussion on raising the rates to rent the barn. Currently, the rental rate is \$1,550. Councilman Scott Bragunier and Councilman Dustin Byers recommended raising the rate to \$2,000 for 2018 rentals. Mayor James McCleaf suggested we call similar wedding venues in the area to see what their rates are to make sure our rates are similar.

Councilman Jim Kalbfleisch was not present.

Councilman Scott Bragunier reported Christmas in the Park was a great success. He thanked the town employees and volunteers for all of their hard work this season. Councilman Bragunier reported \$19,770.92 was the amount raised from collecting money in the park. Councilman Bragunier said this was the most money we've ever raised from collections in the park. He said the money raised will go towards repairing equipment in the park and/or purchasing new pieces. Councilman Bragunier also said the Polar Bear Plunge was a success this year.

Councilman Dustin Byers no report.

Councilman Alan Redding reported he raised concerns regarding the current salaries for lifeguards at the L. Beard Miller Memorial Pool. He's concerned our salaries are not competitive with what other pools in the area are offering. Councilman Redding said he raised the cost of swim lessons from \$55 to \$60 this year, which could offset the potential wage increases for life guards. Councilman Dustin Byers asked if our admission prices are competitive/similar to other area pools. Is that another potential revenue resource? Councilman Redding replied that our rates

are the same as other area pools. Mayor McCleaf told Councilman Redding to meet with the town accountant to discuss increasing the salaries of the pool lifeguards.

Councilman Bill Green had no report.

Mayor's Report

Mayor McCleaf reported he and Donnie Stotemyer will be traveling to Annapolis on January 28th, 2016 for the Washington County Day in Annapolis. They will attend several meetings with the local and state delegation with the Washington County Lobbying Coalition.

Unfinished Business

Mayor McCleaf asked the council to approve the zoning map amendment discussed at last month's meeting. Town attorney, Ed Kuczynski said he spoke with Attorney Jason Divilbliss about Jason putting together a draft of "findings and fact" for the text map amendment. Mr. Kuczynski said he hasn't received this document yet. Until he receives the findings and fact sheet and presents it to the Mayor and Council, Mr. Kuczynski suggests we table this item. Councilman Scott Bragunier made a motion to table the approval of the zoning map amendment until the "findings and fact" document is presented. This motion was seconded by Councilman Bill Green. With all voting in favor, motion carried.

Mayor McCleaf explained to the Council the Sight and Sound Theater is having a new show called *Samson* and he would like to see the town sponsor another bus trip to see this show. Mayor McCleaf asked for the Council's approval to make arrangements. Assistant Mayor Joan Knode made a motion to approve the town hosting a bus trip to Sight and Sound Theater to see the new show *Samson*. This motion was seconded by Councilman Dustin Byers. With all voting in favor, motion carried.

New Business

Mayor McCleaf presented the 2016 Calendar of Events. Discussion was held. Assistant Mayor Joan Knode made a motion to accept the 2016 Calendar of Events as presented. This motion was seconded by Councilman Dustin Byers. With all voting in favor, motion carried.

Citizen Participation

Mayor McCleaf recognized town resident, Mr. Ken Lafferty who was present to talk about the kids on bicycles around his house again. Mr. Lafferty is saying this is an ongoing issue with the kids in the neighborhood riding their bikes at all hours of the night. Mr. Lafferty also said his neighbor, Ms. Winfries house is currently vacant and he observed that her shed door was ajar. He asked the town to try to contact her to let her know so she can secure the house.

Mayor McCleaf recognized Mr. Easton Leatherman who was present to make the Mayor and Council aware there is a parking issue out at the Williamsport Autocare at 301 W. Potomac Street. There are an excessive number of vehicles parked some are tagged and some are not tagged. Mr. Leatherman asked if they could send the owner a letter to clean up this parking mess and get rid of or move the vehicles.

Mayor McCleaf recognized town resident, Mr. Jim Jewels who was present to raise concerns about the lack of street lighting at night out at Milestone Terrace apartments. He said if you go out there at night, it is very dark. He suggested we look into adding some lighting out there.

Councilman Dustin Byers made a motion to adjourn the meeting. This motion was seconded by Councilman Alan Redding. With all voting in favor, meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer
Town Clerk
Town of Williamsport