**Workshop Meeting Minutes**

**Monday, February 5, 2018- 6:30pm**

In attendance:

Mayor Bill Green

Assistant Mayor Joan Knode

Councilman James Kalbfleisch

Councilman Charles Brown

Councilman Dennis Grove

Councilman Jim Braswell

Councilman Dustin Byers

Town Manager Donnie Stotelmyer

Mayor Green called meeting to order

**GUESTS**

Assistant Mayor Joan Knode explained that Linda Melott, representing Rehoboth United Methodist Church was supposed to be present this evening to explain an upcoming fundraiser for the church building fund. However, Ms. Melott didn’t want to come out due to the icy conditions. Assistant Mayor Joan Knode said she would explain what Ms. Melott wanted to present this evening. The church is planning to create a monopoly game for the town of Williamsport. The church is asking if the town would sponsor the start square on the game board if the council would consider funding this. The cost of the spot is $700. The mayor and council held discussion on this and considered funding this from the EDC of Williamsport. Assistant Mayor Knode also explained that the board game would cost $25 once the order was placed. She also informed the council that the towns EDC has scheduled a meeting to meet on Monday, February 19, 2018. Assistant Mayor Knode also informed the council that she has spoken to Habitat of Humanity concerning the work day scheduled for Saturday, May 5, 2018 in the town of Williamsport. This event is to help town resident property owners. This is scheduled from 8:30-4 and everyone is planning on meeting at the tenant house at the Springfield Barn.

**UNFINISHED BUSINESS**

Mayor Green held discussion concerning the projected use of funds from the sale of the former Sheetz building. He explained that the town has 6 immediate needs for some of these funds.

The following information is estimated charges:

$49,000 Federal Lands Access Program Grant

$3,000 Laptop reader- for water upgrade

$25,000 re-plaster the L. Beard Swimming Pool

$12,000 pump motor spare, sewer pump stations

$30,000 rehabilitate man hole

$12,000 muffin monster- pump station 1

The mayor explained that these items would be on the agenda for the next scheduled council meeting for approval.

Mayor Green presented the current “blue sheet” that included an outline of the relocation of the Chesapeake & Ohio NPS Headquarters and the new Williamsport Memorial Library. Mayor Green also informed the council that we recently met with Rob Slocum at Washington County Government along with Mary Baykan, director of Washington County Free Library and Kevin Brandt with the NPS. All Parties are in support of this concept at this proposed site. Mayor Green informed the council that, Mary Baykan said that the current library on E. Potomac Street needs major upgrades. Mayor Green also stated that the Washington County Commissioners are considering helping to purchase the G.A Miller Lumber Site. Mayor Green also informed the council that he is planning on mentioning this project to the Washington county Board of Commissioners at their evening meeting at the town hall, Tuesday night. He also informed the council that his past Friday, February 2, that Senator George Edwards stopped by town hall to discuss the proposed site with the park service and library project.

Assistant Mayor Joan Knode informed the council that she would like to see the council be able to help new businesses that are considering opening shops in Williamsport.

Mayor Green also informed the council that Town Manager, Donnie Stotelymer, sent an email to William Kirkland, special assistant to the President of the United State that oversees the infrastructure projects for the United States Mr. Kirkland informed us that he would like to invite us to the White House to discuss the town of Williamsport further. The proposed meeting would be sometime in March 2018.

Assistant Mayor Joan Knode held discussion on addressing the need for the blasting of the fire alarm, if its even needed. Councilman Dustin Byers said with today’s technology indicated, that there shouldn’t be a need to blast the siren throughout the day or evening. Mayor Green indicated that the siren is supposed to only sound up to 10pm in the evening.

Councilman Charles Brown raised concerns that he has observed dump trucks that are haling material from the Martin Marietta Quarry, that are utilizing their jake breaks through the town. Councilman Charles Brown would like to see the town pass and ordinance addressing this issue as well as posting signs prohibiting the use of jake breaks. Mayor Green asked Town Manager, Donnie Stotelmyer to follow up with the Maryland Municipal League to see if this is possible.

Councilman Charles Brown also requested that the project open space money, land acquisition funds, $50,000 grant, that was designated to be used towards the purchase of the wolfs property, asked if that could be re-designated to another project in Williamsport. Mayor Green asked, Town Manager, Donnie Stotelmyer to follow up on that.

Councilman Dustin Byers made motion to adjourn, seconded by Councilman Dennis Grove;

with all voting in favor motion carried.

Respectfully submitted,

Town Manager, Donnie Stotelmyer