

**TOWN OF WILLIAMSPORT  
MAYOR AND COUNCIL MINUTES  
WORKSHOP  
January 5, 2015**

A Workshop meeting of the Williamsport Mayor and Council was held on January 5<sup>th</sup>, 2015, at the Williamsport Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II  
Asst. Mayor Joan Knode  
Councilman Scott Bragunier  
Councilman Bill Green  
Councilman Jim Kalbfleisch

Also present Town Clerk Donnie Stotelmyer

Mayor James G. McCleaf II called the meeting to order.

**Guests**

Mayor McCleaf introduced Bill Atkinson from Maryland State Planning Regional Office in Cumberland Maryland. Mr. Atkinson was present to discuss the 2015 Trail Book. Mr. Atkinson talked about how in years past there were individual sales representatives that went to the towns to sell advertisements in the Trail Book. It seems there was some confusion last year as to whether the Town approved advertisements in the 2014 Trail Book or not. The Town did have a 2 page ad in the book and that invoice has not been paid. Moving forward all advertisement sales will go through himself to avoid future confusion. If the Town of Williamsport wishes to have an advertisement in the 2015 Trail Book, they will have to pay the invoice for their advertisement in the 2014 Trail Book, as well as for advertisement space in the 2015 Trail Book. The funds raised by making and selling these trail books goes towards improvements to the trail itself, which runs from Pittsburgh to Washington, DC. Mr. Atkinson apologized to the Mayor and Council for any confusion and strife this has caused the town. This is why he has taken over the sale of advertisements to prevent these issues in the future. Mr. Atkinson also asked the Mayor and Council to talk with the town's planning and zoning commission on anything they would like to see the state address or any concerns they have.

**Unfinished Business**

Mayor McCleaf discussed there were three bid proposals submitted for the Billy Doub Playground project. The Town of Williamsport received a grant from the Community Parks and Playgrounds in the amount of \$39,600 to pay for this project. Councilman Scott Bragunier said all of the bids should total \$39,600, but when we consider these bids we should look at how many pieces of recreational equipment is being provided at that price to ensure we are getting the most for our money. The companies who submitted are as follows: Cunningham Recreation, Playground Specialties, and Green Site. Councilman Scott Bragunier will review these bids and he will come to the Mayor and Council with a recommendation at the next Council Meeting.

Mayor McCleaf reminded the Council we will have a small ceremony on January 16<sup>th</sup>, 2015 to open a time capsule found at the Wolfe's building site. The contents of the time capsule will be donated to the Town Museum.

### **New Business**

Mayor McCleaf reminded the Council we will need to consider a reduction of a water bill due to a leak at 12 N Artizan Street at our next meeting.

Mayor McCleaf informed the Council the Washington County Commissioners will be hosting a meeting here at Town Hall on Tuesday, January 27<sup>th</sup>, 2015 at 7:00pm.

Mayor McCleaf called on Mr. Jimmy Black from the C&O Canal Days Committee. Mr. Black said he will be meeting with Town Attorney, Ed Kuczynski to formalize a set of criteria for their idea of setting up a fund called People Helping People to help local charitable causes. Mr. Black said C&O Canal Days will kick off on August 22<sup>nd</sup>, 2015 and they plan on honoring several local residents and have the Williamsport Community Band perform a special concert. Mr. Black talked about the location of the event. Last year, when they held it on Salisbury Street it did not work out well for those vendors. They would like to have the event go from the corner of St. Augustine Church to N. Conococheague and close N. Conococheague Street on Friday night for vendors to set up. The remaining vendors would set up in Byron Memorial Park. They would like more picnic tables on N. Conococheague St and E Potomac St where people can sit and enjoy their meals. Mayor McCleaf called on Councilman Bill Green asking him if he was ok with closing the sections of streets Mr. Black suggested. Mayor McCleaf said we would add these requests on the agenda for the next Council Meeting.

### **Citizen Participation**

Mayor McCleaf recognized town resident, Jim Jewells. Mr. Jewells wanted to discuss the new Visitor's Center that will be designed and built down at the Cushwa Basin. He recommends the town consider painting a mural on one of the outer facing walls depicting the Williamsport Crossing or some other significant historical event. Mayor McCleaf replied that it is too early in the design work to discuss murals and other aesthetic features. We are just in the early, preliminary plans.

Mayor McCleaf and Assistant Mayor Joan Knode discussed the Eagle Scout's project to restore the town signs. Some of the signs are in such disrepair that the Scout member couldn't really do what he set out to do. He is supposed to complete his project by February. Assistant Mayor Knode said she spoke with a local resident who indicated there is a state organization that will come and restore these historic signs for free. Do we want to do this instead? Mayor McCleaf asked Assistant Mayor Joan Knode to follow up on this to see if it is true that we can get a state representative to restore our signs for free.

Mayor McCleaf reported himself, Assistant Mayor Joan Knode, and Councilman Bill Green attended the Thank You Tour with Governor-Elect Hogan on Sunday, January 4<sup>th</sup>, 2015 at the Williamsport Fire Hall. There was a large crowd, so the three of them approached the Governor together and had a chance to meet the new Governor.

Assistant Mayor Joan Knode reported there is a meeting at the Community Building with local representatives to discuss the creation of legislation to prevent Methadone Clinics from being located so close to a residential area like what happened here in Williamsport.

Councilman Jim Kalfleisch to adjourn the meeting. This motion was seconded by Councilman Scott Bragunier. With all voting in favor, motion carried, meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer  
Town Clerk, Town of Williamsport