

**2018
42ND ANNUAL C&O CANAL DAYS
AUGUST 25 & 27, 2018
Application and Agreement**

| | |
|----------|-------------------|
| Name: | Company Name: |
| Address: | |
| Phone #: | Space Requested: |
| E-mail: | Website/Facebook: |

Maryland Sales Tax Number: _____. This is a requirement as a list of vendors will be forwarded to the Maryland Sales Tax Department. Vendors are responsible for collecting tax and filing it with the Maryland Sales Tax Department.

You must provide two (2) photos of your items for sale and please describe in detail what items you will be selling. Only those items that are pictured or described shall be sold at your booth. If not listed below, they will have to be put away for the weekend. If a food vendor, please provide a copy of your menu.

Item Description:

Craft/Artisan Vendor Fee:

| | <u>Space Fee</u> |
|---|-------------------------|
| Applications received prior to April 30, 2018 | \$60.00 _____ |
| Applications received May 1, 2017- July 31, 2018 | \$80.00 _____ |
| Applications received August 1, 2017- August 26, 2018 | \$100.00 _____ |

****Cash only will be accepted day of event****

Food Vendor Fee:

| | <u>Space Fee</u> |
|---|-------------------------|
| Applications received prior to April 30, 2018 | \$85.00 _____ |
| Applications received May 1, 2017- July 31, 2018 | \$100.00 _____ |
| Applications received August 1, 2017- August 26, 2018 | \$125.00 _____ |

Electricity/Water:

\$15.00 _____

Pavilion Fee: Food vendors only.

\$300.00 _____

Show Dates:

**Saturday, August 25, 2018
Sunday, August 26, 2018**

Show Times:

**9:00 a.m. - 5:00 p.m.
10:00 a.m. - 4:00 p.m.**

- Applications received after August 1, 2018 will result their space being assigned on a first come first serve basis.
- There will be no refunds for cancellations after July 31, 2018. No refunds for no show.
- All reservations taken at this year's event will reserve your space for next year.
- The committee will make every effort to provide you with your requested space, however, the later your reservation and payment are received this may not be possible.
- All vendors must be set up and vehicles removed from show grounds at least 1/2 hour before show time.
- Trash will be your responsibility at the end of each day. Trash containers will be located throughout the town and park for your convenience. Please leave the area as clean as you found it.
- Food vendors are responsible for taking grease with them.
- All spaces will be marked. Please stay within your marked space and do not infringe onto another. Spaces are 10' x 20'.
- If you need more space and if it is available the day of the event you may pay for an additional space.
- No vendors' vehicles will be permitted to remain in the vendor area when the streets and/or park are closed for the show. Off street parking will be designated for vendors' vehicle parking.
- All vendors must supply all necessary equipment such as tables, canopies, chairs, electric cords, etc. It is your responsibility to anchor your canopies.
- To facilitate traffic flow at the end of each day, all vendors are requested to have their merchandise packed and ready for loading before their vehicle arrives to load.
- No vendor may sell their assigned space to another craft person or share their booth with any non-participant. **If this happens the non-participant will be removed from the event.**
- Applications are subject to the final approval of the C&O Canal Days of Williamsport Committee.
- The Town of Williamsport assumes no responsibility for accidents or damages to equipment, exhibits or persons.

Any questions/comments/concerns please e-mail cdanfelt@williamsportmd.org or call 301-223-7711.

Please return completed application, with two (2) pictures and/or menu and check made payable to Town of Williamsport to:

C&O Canal Days of Williamsport
PO Box 551 Williamsport, MD 21795

Vendor Signature: _____ Date: _____