**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**July 8, 2019**

A regular meeting of the Williamsport Mayor and Council was held on July 8, 2019, at the Williamsport Town Hall Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Charles Brown

Councilman Dennis Grove

Councilman Jim Kalbfleisch

Councilman Dustin Byers
Town Manager Donnie Stotelmyer

Town Clerk Emily Rider

Town attorney Ed Kuczynski

Mayor William Green called the meeting to order.

A motion was made by Councilman Dustin Byers to accept the Regular Council Meeting Minutes from June 10, 2019, Public Hearing minutes on the proposed water rate increase June 17, 2019, Public Hearing minutes proposed sewer rate increase June 17, 2019, Public Hearing minutes for proposed fiscal budget June 17, 2019. This motion was seconded by Councilman Jim Braswell. With all voting in favor, motion carried.

**Financial Report**

Town Clerk Emily Rider presented the June financial report. A motion to adopt as presented was made by Councilman Jim Braswell, seconded by Councilman Charles Brown with all voting in favor motion carried.

**Guests**

Mayor Green introduced Delegate Mike McKay. Mr. McKay was present to present his 90 day Annapolis report to the Council. He reviewed with the Council the new laws that were enacted and bills that never made it out of committee.

Mayor Green introduced town resident Pastor Tom Perry. Pastor Perry was present representing the C & O Canal Association. Pastor Perry presented to the Mayor and Council a check for $375 for transportation during this years C & O Canal Days event.

**Correspondence**

Mayor Green informed the Council that the MML Crab Feed hosted by the Town of Williamsport is schedule for Monday, July 22, 2019 at the Springfield Farm Barn. Social hour to begin at 6:00 pm and dinner to begin at 7:00 pm.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

No Report.

**History and Museum Board**

No Report.

**Planning Commission**

No Report.

**Land Use**

No report.

**Legal Council**

No Report.

**Sheriff’s Report**

Mayor Green presented the sheriff’s report for the month of June.

**Council report**

Councilman Jim Kalbfleisch thanked the Mayor and Council for allowing him to attend the MML Conference in Ocean City MD. While at conference he spoke to Elgin about new street sweepers. He also talked to representatives who robotically camera sewers.

Councilman Jim Braswell also thanked the Mayor and Council for allowing him to attend the MML Conference in Ocean City MD . He also talked to people at Elgin concerning street sweeper. He said the Williamsport Pharmacy is finishing up and looks great. Street overlay work continues in town. He reported that Town Manager Donnie Stotelmyer is currently working with State Highway on MOU for milling and overlay of Route 11.

Assistant Mayor Joan Knode reported that the MML Conference was good and the featured speaker was great. She reported there will be a Museum History meeting on Sunday, July 21, 2019 at the town museum beginning at 1:30 pm. They are looking for two volunteers to work on a Sunday. She also advised there are some spouting repairs that need to be done at the Springfield Barn by the museum. Repairs are coming along fine at the tenant house and her house located at 13 North Conococheague Street Williamsport MD is for sale.

Councilman Charles Brown reported the Town of Williamsport carnival recently held in Byron Park was wonderful. He also said he attended several meetings at the MML Conference. One the meetings he attended was hosted by the town of Salisbury – instead of the elderly calling 911 for help they have a nurse practioner they can call for help.

Councilman Dennis Grove reported there was a lot of good information at the MML Conference. The featured speaker at the conference was good. The carnival at Byron Park was exceptional and the town pool is doing good.

Councilman Dustin Byers reported that Potomac Edison continues to work on electrical upgrade at the sub-station from 4KV to 12KV. Fireworks were excellent.

**Mayor’s Report**

Mayor Green reported he attended a lot of classes at the MML Conference in Ocean City MD. Meet this morning with Congressman David Trone at the C & O Canal National Park and discussed the new Park headquarters and the aqueduct project. He also reported the carnival and fireworks were good.

Mayor Green held discussion on the Economic Development Commission. Asst. Mayor Joan Knode made a motion to place the Economic Development Commission on hold until all issues and concerns can be addressed seconded by Councilman Dustin Byers with all voting in favor motion carried.

**Unfinished Business**

Mayor Green informed the Council that he would need approval to bid Phase I ADA Conococheague Little League sidewalk project. Councilman Charles Brown made a motion to adopt as presented seconded by Councilman Dennis Grove with all voting in favor motion carried.

**New Business**

Mayor Green asked the Council to consider the reduction of a sewer bill for Williamsport United Methodist Church due a water leak inside the church Councilman Dustin Byers made a motion to approve as presented seconded by Asst Mayor Joan Knode with all voting in favor motion carried.

Mayor Green asked for approval to appoint Linda Kuczynski to the Town of Williamsport Planning Commission. Asst. Mayor Joan Knode made a motion to approve as presented with Councilman Charles Brown seconded with all voting in favor motion carried.

Mayor Green asked the Council for permission to introduce an ordinance to commission Yemi and authorize the Town of Williamsport to enter the license agreement for town mural. Councilman Dustin Byers made a motion to approve as presented seconded by Councilman Dennis Grove with all voting in favor motion carried.

**Citizen Participation**

None

Councilman Dustin Byers made a motion to adjourn. Seconded by Councilman Jim Braswell. With all voting in favor, motion carried. Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager