**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**MAY 13, 2019**

A regular meeting of the Williamsport Mayor and Council was held on May 13, 2019, at the Williamsport Town Hall Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Charles Brown

Councilman Dennis Grove

Councilman Jim Kalbfleisch

Councilman Dustin Byers

Councilman James Braswell  
Town Manager Donnie Stotelmyer

Town attorney Ed Kuczynski

Mayor William Green called the meeting to order.

A motion was made by Councilman Dustin Byers to accept the Regular Council Meeting Minutes from April 8, 2019, and workshop meeting minutes for May 6, 2019. This motion was seconded by council member Dennis Grove. With all voting in favor, motion carried.

**Financial Report**

No financial report presented.

**Guests**

Mayor Green introduced Kelly & Meredith Moore from Moore Sheds. Meredith Moore informed the council they recently opened their business near Williamsport and wanted to come before the Mayor and Council to introduce themselves and would like to be involved in the Williamsport community. Mrs. Moore also informed the council that they are hosting a benefit motorcycle ride for Children Diabetes Fund on Saturday June 1, 2019.

Mayor Green introduced Springfield Middle School student Trent Gelwicks who was present to formally apologize to the Mayor and Council for kicking in fence panels located beside Pavilion #3 in Byron Memorial Park. Mr. Gelwicks informed the council that he has learned his lesson from this event and assured them that this would never happen again.

**Correspondence**

Mayor Green read a thank you card from the Nelson Deal family for flowers

Mayor Green read a thank you card from the John Slayman family for flowers and cards.

Mayor Green informed the council that we received correspondence from Children’s Village of Washington County Kids Alive Feast 2019 is scheduled for Saturday, May 18, 2019.

Mayor Green read an invitation from the town of Boonsboro inviting the Council to Green Fest scheduled for Saturday, May 18, 2019.

Mayor Green informed the Council that the next Washington County Municipal League meeting is scheduled for Monday, May 20, 2019 at Bulls & Bears 38 Potomac Street Hagerstown MD.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

No Report.

**History and Museum Board**

No Report.

**Planning Commission**

No Report.

**Land Use**

No report.

**Legal Council**

No Report.

**Sheriff’s Report**

Mayor Green presented the sheriff’s report for the month of April.

**Council report**

Councilman Jim Kalbfleisch informed the Mayor and Council that he was recently admitted to Meritus Hospital and informed the Council that Sunset and Artizan Streets are scheduled to be resurfaced. .

Councilman Jim Braswell reported that the C & O Canal bypass on the towpath is still in place. The town street sweeper is broke down and is in the process of being repaired. He also reported that starting on May 20, 2019 Craig Paving should begin to mill Sunset and Artizan Streets.

Assistant Mayor Joan Knode reported that the tenant house windows are being installed along with a new door. The outside of the tenant house is going to be painted. She also reported that a memorial is being planned for Greg Shank on Sunday, May 19, 2019 beginning at 2:00 pm at the Remembrance Garden.

Councilman Charles Brown reported that a ribbon cutting is being planned for newly installed ADA playground in Byron Memorial Park to begin at 10:00 am on Friday, May 17, 2019. He also reported that the Town of Williamsport carnival is going to be held in Byron Memorial Park beginning on Tuesday June 25-29.

Councilman Dennis Grove reported that we will be meeting with the pool employees for this coming pool season scheduled for Wednesday, May 16, 2019 at the Springfield Farm Barn.. He also reported that Red Cross swim lesson signups are scheduled for Saturday, May 18, 2019 at Pavilion #1 at Byron Memorial Park at 9:00 am. He also reported the EDC Commission recently met at town hall.

Councilman Dustin Byers reported that the town is currently working with Potomac Edison for electrical upgrade at the sub-station from 4KV to 12KV. The town is also working on an extension of the town’s electrical contract with First Energy. This contract extension will run from May 2022 – May 2024.

**Mayor’s Report**

Mayor Green informed the council that recently Vera Standing Radio Station held a contest “Best in the Area” The town of Williamsport Springfield Farm Barn was recognized as best wedding venue. Mayor Green presented a certificate to Asst. Mayor Joan Knode, The town of Williamsport was voted first place as “Best Community.” Williamsport Fire and EMS Services came in third place. Mayor Green presented a certificate to Asst. Chief Michael Nokes.

**Unfinished Business**

Mayor Green asked the council for a motion to authorize him to execute the First Energy Power Service agreement extension for two years through May 2024. Councilman Dustin Byers made a motion to adopt as presented, seconded by Asst. Mayor Joan Knode, with all voting in favor motion carried.

Mayor Green asked the council for a motion authorizing him to execute a Memorandum of Understanding agreement between the State Highway Administration and the town of Williamsport milling and overlaying project State Highway Route 11. Asst. Mayor Joan Knode made a motion to adopt as presented seconded by Councilman Dustin Byers with all voting in favor motion carried.

**New Business**

Mayor Green asked the council for a motion for approval to renew the CD at M & T Bank. Asst. Mayor Joan Knode made a motion to adopt as presented seconded by Councilman Dustin Byers with all voting in favor motion carried.

Mayor Green held discussion on this year’s C & O Canal Days event scheduled to Saturday and Sunday August 24 and 25, 2019. Mayor Green explained that the C & O Canal Days Committee would like to hold the event in Byron Memorial Park. He explained that last year’s event on Main Street was not well attended. Councilman Jim Braswell made a motion to support the C & O Canal Days Committee seconded by Councilman Dennis Grove with all voting in favor motion carried. Town resident Jimmy Black informed the council that he and his wife are willing to help the committee any way they can. The council was all in agreement to hold this year’s event in Byron Memorial Park.

Councilman Dennis Grove informed the council due to comments written by Dave McMillan from the Herald Mail, he made a motion to ban him from all public meetings held by the town of Williamsport. Town Attorney Ed Kucyznski advised Councilman Grove to withdraw his motion. Councilman Grove withdrew his motion with no action taken.

**Citizen Participation**

None.

Council member Dustin Byers made a motion to adjourn. Seconded by Councilman Jim Kalbfleisch. With all voting in favor, motion carried. Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager