**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**August 10, 2020**

A regular meeting of the Williamsport Mayor and Council was held on August 10, 2020, at the Williamsport Town Hall Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Dennis Grove

Councilman Jim Braswell

Councilman Charles Brown

Town Manager Donnie Stotelmyer

Town Clerk Treasurer Emily Rider

Town attorney Ed Kuczynski

This meeting was a virtual meeting. Mayor William Green called the meeting to order.

**Financial Report**

Emily Rider presented the July financial report. A motion was made by Councilman Charles Brown to accept seconded by Asst. Mayor Joan Knode with all voting in favor, motion carried.

**Guests**

No guests

**Correspondence**

Mayor Green read a thank you card from Samantha Schradel who was the recipient of the Ruby M. Seymour scholarship award.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

No report

**History and Museum Board**

No report

**Planning Commission**

No report

**Land Use**

No report.

**Legal Council**

No Report.

**Sheriff’s Report**

Mayor Green gave the July sheriff's report

**Council report**

Asst. Mayor Joan Knode - no report

Councilman James Braswell - no report

Councilman Dennis Grove reported that the pool has had large crowds attending.

Councilman Charles Brown reported that he has started working on rules for camping at Riverbottom Park.

**Mayor’s Report**

No report

**Unfinished Business**

Mayor Green reviewed with the Council the adoption of the Town of Williamspsort Utility Policy. He explained that this policy was introduced at the July Council meeting. He was asking for a motion to adopt this policy as presented Councilman Dennis Grove made a motion to adopt as presented, seconded by Councilman Jim Braswell, motion carried.

Mayor Green reviewed with the Council a reduction of the sewer bill request at 310 East Potomac Street. He stated that there was no water leaks at this location. He also explained that this was a request from a local business and that the normal policy is not to consider these requests for a business. Mayor Green reviewed with the Council a fact sheet provided by the property owner. The Council took no action.

**New Business**

Mayor Green held discussion on the Town of Williamsport sewer line and manhole rehabilitation project. He explained the Town will need to advertise for engineering services before the MD Dept of the Environment will allow the town to proceed with this project. Mayor Green asked the council for permission to proceed with the paperwork that is required to initiate this project. Councilman Dennis Grove made a motion to approve as presented, seconded by Councilman James Braswell, motion carried.

Mayor Green asked Town Manager Donnie Stotelmyer to explain the discussion of purchasing rain barrels throughout the town of Williamsport.

Town Manager Donnie Stotelmyer explained town resident Mary Schurz Foundation is offering a grant to the town to purchase rain barrels for all town residents as well as town businesses. Also, he explained that Ms. Schurz would like to hire artisans to paint these rain barrels for all the town residents and businesses. The annual storm water reporting MS-4 would also help with the reduction of our storm water reporting. The Council had no issues with the purchase of the rain barrels and proceeding with a list of residents and businesses that would to obtain a rain barrel.

Mayor Green explained the town received a request from Breast Cancer Awareness Cumberland Valley requesting permission to tie pink ribbons on parking meters, utility poles and trees along Main Street in the town of Williamsport. Asst Mayor Joan Knode made a motion to adopt as presented seconded by Councilman Charles Brown with all voting in favor motion carried.

Mayor Green asked for a motion for permission to bid for grass mowing and snow removal for the town of Williamsport. Councilman Dennis Grove made a motion to approve seconded by Councilman James Braswell with all voting in favor motion carried.

Mayor Green reviewed with the council a request from Michael Heil, owner of Williamsport Hardware and Tackle Shop located at 45 North Conococheague Street Willilamsport MD. He explained that Mr. Heil is interested in utilizing the property lot which is owned by the town of Williamsport across the street from the Park Headquarters to set up a food truck. The Council discussed this at length and his request for permission was denied.

**Citizen Participation**

None

Councilman Charles Brown made a motion to adjourn. Seconded by Asst Mayor Joan Knode with all voting in favor, motion carried. meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager