**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**FEBRUARY 10, 2020**

A regular meeting of the Williamsport Mayor and Council was held on February 10, 2020, at the Williamsport Town Hall Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Dennis Grove

Councilman Jim Braswell

Councilman Charles Brown

Councilman Dustin Byer

Councilman James Kalbfleisch

Town Manager Donnie Stotelmyer

Town Clerk Emily Rider

Town Attorney Ed Kuczynski

Mayor William Green called the meeting to order.

A motion was made by Councilman Dustin Byers to accept the Regular Council Meeting Minutes from January 13, 2020 Workshop Minutes from Meeting from February 3, 2020. This motion was seconded by Councilman Jim Braswell with all voting in favor, motion carried.

**Financial Report**

Emily Rider presented Financial Report. A motion was made by Councilman Dustin Byers to accept, seconded by Councilman Dennis Grove, with all voting in favor, motion carried.

**Guests**

No guests

**Correspondence**

Mayor Green read a thank you card from Hospice of Washington County for donation in memory of George Stumbaugh.

Mayor Green informed the Council that the Town of Williamsport will be hosting the Washington County Commissioner’s Meeting at Town Hall on Tuesday February 11, 2020 at 6:00pm.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

No report

**History and Museum Board**

No report

**Planning Commission**

The first Phase of the Demolition at the G.A. Miller Site for the NPS Headquarters was grated allowing for the dismantling of the existing buildings. The stone/wood structure (offices for G.A. Miller) will be preserved. Construction trailer is moving in, fencing will be erected for safety. Actual demo to start in next week or so.

New Planning Commission has its first meeting this week. Part of agenda is to review site plans for NPS project.

3 BZA requests are scheduled for this month 02/20/20.

Trash reminder- keep Williamsport beautiful! Trash is not to be placed out for pick-up until 4pm on Thursday.

Anyone seeking to bring a new business to Town is reminded and encouraged to visit Town Hall to ensure proper ordinances are being followed for the ease of all. Same is true for construction projects, signs, etc.

**Land Use**

No report.

**Legal Council**

No Report.

**Sheriff’s Report**

Mayor Green presented the January Sheriff’s Report

**Council report**

Councilman Jim Braswell reported that Frederick & Seibert Associates continue to work on the Engineering for the FLAP Grant for MD RT.68

Asst. Mayor Joan Knode reported that Rhodes Welding is coming up on their first-year anniversary. She also reported that we have River Rat merchandise and about 25 people attended River Rat Day.

Councilman Charles Brown reported that he scheduled a meeting with Downsville Ruritan Club regarding 2020 Carnival scheduled for June 23-27th 2020.

Councilman Dennis Grove reported his has been working on fee’s and staffing for the Williamsport Pool.

Councilman James Kalbfleisch no report

Councilman Dustin Byers no report

**Mayor’s Report**

Mayor Green reported that the Town of Williamsport would be participating the Cedar Ridge cardboard sled derby.

**Unfinished Business**

Mayor Green reviewed with the Council the Cooperative Management Agreement (CMA NPS). Town Attorney informed the Council that all of the exhibits need to be attached prior to final approval Councilman Dennis Grove made a motion to adopt CMA, seconded by Councilman Charles Brown with all voting in favor, motion carried.

Mayor Green reviewed with the Council the Washington County Storm Water Ordinance. Town Attorney Ed Kuczynski informed the Council that the Storm Water Ordinance would need to be adopted as an emergency ordinance. He stated that this agreement was recently updated and we need to adopt it to comply with the Washington County MOU agreement. Councilman Dennis Grove made a motion to adopt as presented, seconded by Councilman Dustin Byers, Brown with all voting in favor, motion carried.

Mayor Green reviewed with the Council the Washington County Capital IDDR Ordinance, which is part of the Storm Water Ordinance. Town Attorney Ed Kuczynski informed the Council that this would need to be adopted as an emergency ordinance. Councilman Dennis Grove made a motion to adopt as presented, seconded by Councilman Dustin Byers, Brown with all voting in favor, motion carried.

Mayor Green reviewed with the Council the adoption of an ordinance to commission the town mural and enter into a license agreement. Councilman Dustin Byers made a motion to adopt as presented, seconded by Dennis Grove, with all voting in favor, motion carried.

**New Business**

**Citizen Participation**

None

Councilman Jim Kalbfleisch made a motion to adjourn. Seconded by Councilman Dustin Byers, with all voting in favor, motion carried. Meeting adjourned.

Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager