**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**March 9, 2020**

A regular meeting of the Williamsport Mayor and Council was held on March 9, 2020, at the Williamsport Town Hall Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Dennis Grove

Councilman Jim Braswell

Councilman Charles Brown

Councilman Dustin Bowers

Town Manager Donnie Stotelmyer

Town Clerk Treasurer Emily Rider

Town attorney Ed Kuczynski

Mayor William Green called the meeting to order.

**Financial Report**

Emily Rider presented the February financial report. A motion was made by Councilman Charles Brown to accept seconded by Councilman James Braswell with all voting in favor, motion carried.

**Guests**

Mayor Green asked Town Manager Donnie Stotelmyer to present donation checks to the following non profit organizations - Potomac Junior Bassmasters, Williamsport Junior Firefighters, Williamsport Food Bank, Williamsport High School Rotary Interact Club, Conococheague Little League, Boy Scout Troop 17, Willamsport Youth Soccer Club. Mayor Green explained that these funds were collected from donations with Christmas in the Park. Mayor Green thanked these organizations for their continued support of our annual event.

Town Manager Donnie Stotelmyer presented a check to Washington County Goes Purple and Williamsport Junior Firefighters. He explained that these proceeds were generated from the Town of Williamsport annual Polar Bear Plunge.

**Correspondence**

Mayor Green read a correspondence from the Washington County Municipal League advising next scheduled meeting is being hosted by the Town of Funkstown Monday, March 23, 2020 beginning at 6 pm at the Elks Club located at 11063 Robinwood Drive Hagerstown MD.

Mayor Green informed the Council the Maryland Municipal League summer conference is scheduled for June 28-July 1, 2020 at the Roland E. Powell Capital Convention Center in Ocean City MD.

Mayor Green informed the Council the Nick Adenhart 5K Run/Walk is scheduled for Saturday, May 30, 2020 at Williamsport High School.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

Town Attorney Ed Kuczynski reported that one hearing is scheduled for Thursday, March 12, 2020 beginning at 5:30 pm.

**History and Museum Board**

Mayor Green reviewed with the council the report for the town museum and would be emailing it to everyone.

**Planning Commission**

No report

**Land Use**

No report.

**Legal Council**

No Report.

**Sheriff’s Report**

Mayor Green gave the February sheriff's report

**Council report**

Asst. Mayor Joan Knode informed the Mayor and Council that the town applied for monies to redo metal roofing on Pavilion 1 and 2 in Byron Park and the project is moving along.

Councilman James Braswell updated the council we continue to work on the FLAP Grant to overlay and mill MD Route 68.

Councilman Dennis Grove reported currently working on hiring pool staff for this year.

Councilman Dustin Bowers informed the council the MD House of Delegates and Senate are considering a bill that would reduce the town's electric charges if passed.

Councilman Charles Brown reported the Ruritan Club is working on the carnival contract for the carnival in Byron Park this year.

**Mayor’s Report**

No report

**Unfinished Business**

Mayor Green held discussion on the Town of Williamsport's mural which is slated to be attached to Councilman Charles Brown's apartment building adjacent to Tony's Pizza. He explained monies for this project have begun to be collected. At the current time, approximately $4000 has been received. Mayor Green asked for a motion if the council would like to proceed with this project. Councilman Dustin Bowers made a motion to proceed with the mural seconded by Asst. Mayor Joan Knode with all voting in favor except for Councilman Charles Brown obstained from voting, motion carried.

Mayor Green asked the council to move into Executive Session to hold discussion about donations being made to the Williamspsort Fire and EMS. Councilman Dennis Grove made a motion to move into Executive Session seconded by Councilman Dustin Bowers with all voting in favor, council moved into Executive Session.

Council moved into Executive Session.

Council moved back to regular session.

**New Business**

Asst. Mayor Joan Knode explained to the council she had collected approximately $1300 from her husband's memorial fund and was asking permision from the council to spend these funds on landscaping at the Tenant House. Councilman Dustin Bowers made a motion to adopt as presented seconded by Councilman Dennis Grove with all voting in favor motion carried.

Mayor Green asked for permission to accept a grant from Project Open Space for $22,000 for Pavilion roof project in Byron Memorial Park. Asst Mayor Joan Knode made a motion to approve as presented, seconded by Councilman Dustin Bowers,with all voting in favor motion carried.

Mayor Green explained to the council he would like to see the Town of Williamsport property tax rate at 48.5 cents remain the same for the upcoming year. Councilman Charles Brown made a motion to adopt as presented seconded by Asst. Mayor Joan Knode with all voting in favor motion carried.

Mayor Green informed the council they would need to complete the Washington County Financial Disclosure packets and return them to Town Manager Donnie Stotelmyer by April 20, 2020.

Mayor Green asked the council to adopt the 2020 Constant Yield Tax Rate Excemption for the Town of Williamsport as presented. Asst. Mayor Joan Knode made a motion to adopt as presented seconded by Councilman James Braswell with all voting in favor motion carried.

Mayor Green asked the council for approval Authentic Community Theatre for use of Pavilion 1 in Byron Memorial Park on the morning of Thursday, July 9, 2020. Councilman Dennis Brown made a motion to adopt as presented seconded by Councilman Dustin Bowers with all voting in favor motion carried.

Town Attorney Ed Kuczynski explained to the council an ordinance approving and authorizing a deed of easement and maintenenance agreement between the Town of Williamsport and the Board of County Commissioners of Washington County for storm water management for the Park Service Headquarter Project would need to be passed as an emergency ordinance. Asst. Mayor Joan Knode made a motion to adopt as presented seconded by Councilman Dustin Bowers with all voting in favor motion carried.

Asst. Mayor Joan Knode made a motion to change the Town of Williamport's charter concerning the Town of Williamsport election from March to April seconded by Councilman Charles Brown

**Citizen Participation**

Town resident Ken Lafferty raised concerns over cats not getting any better behind his residence.

Pastor Tom Perry was hoping that the town is soliciting to bring a bike shop to Williamsport.

Asst Mayor Joan Knode made a motion to adjourn. Seconded by Councilman Dennis Grove with all voting in favor, motion carried. meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager