**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**May 18, 2020**

A regular meeting of the Williamsport Mayor and Council was held on May 18, 2020, at the Williamsport Town Hall Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Dennis Grove

Councilman Jim Braswell

Councilman Charles Brown

Town Manager Donnie Stotelmyer

Town Clerk Treasurer Emily Rider

Town attorney Ed Kuczynski

Mayor William Green called the meeting to order.

A motion was made by Councilman Jim Braswell to accept the Regular Council Meeting Minutes from April 15, 2020 Workshop Minutes from Meeting from May 11, 2020. This motion was seconded by Councilman Dennis Grove with all voting in favor, motion carried.

**Financial Report**

Town Clerk Emily Rider gave the April financial report Asst Mayor Joan Knode made a motion to accept as presented seconded by Councilman Jim Braswell with all voting in favor motion carried.

**Guests**

No guests

**Correspondence**

No correspondence presented

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

No report

**History and Museum Board**

No report

**Planning Commission**

No report

**Land Use**

No report.

**Legal Council**

No Report.

**Sheriff’s Report**

No report

**Council report**

Councilman Jim Braswell reported that survey crews from Frederick & Seibert will be in town tomorrow to survey Conococheague Street for the FLAP Grant. He also reported that he would recommend not to ticket at parking meters until after the Memorial Day holiday. This would be the same for the street sweeper. The Council recommended to start writing tickets June 1, 2020.

Asst. Mayor Joan Knode reported that Germ Defense was recently in town to disinfect all the town's public buildings.

Councilman Charles Brown reported that the playground equipment was disinfected recently by.

Councilman Dennis Grove reported that preparations are being made to open the L. Beard Miller Pool.

**Mayor’s Report**

Mayor Green reported this has been a very busy month dealing with the COVID-19, meeting everyone as well as council members.

**Unfinished Business**

Mayor Green asked for a motion to approve renewal of a CD at M & T Bank. Asst Mayor Joan Knode made a motion to adopt as presented, seconded by Councilman Dennis Grove with all voting in favor motion carried.

Mayor Green informed the Council that the MML Conference for Ocean City is scheduled for June 28 - July 1, 2020 will be a virtual conference. If you are interested in participating let Town Manager Donnie Stotelmyer know.

Mayor Green informed the council for them to consider passing on a 3 percent water increase from the city of Hagerstown.

Mayor Green informed the council for them to consider passing on a 3.5 percent sewer increase from Washington County.

Mayor Green presented the Town of Williamsport's 2020/21 Fiscal Budget. He asked the council to review the budget and if any comments please present to Clerk Treasure Emily Rider.

**New Business**

Town Attorney Ed Kuczynski informed the Mayor and Council would need to schedule a special meeting to hold public hearings on the proposes water rate increase, sewer rate increase and the town's 2020/21 Fiscal Budget. Mayor Green suggested holding the special meeting on Monday, June 1, 2020 beginning with the first public hearing at 6:00 pm for water increase, 6:15 pm for sewer increase and 6:30 pm for Fiscal Budget, with the special meeting at 6:45 pm.

Councilman Jim Braswell made a motion to move into Executive session, seconded by Councilman Dennis Grove with all voting in favor, motion carried Council moved into Executive session.

Council moved back into regular session.

**Citizen Participation**

None

Councilman Jim Braswell made a motion to adjourn. Seconded by Asst Mayor Joan Knode with all voting in favor, motion carried. Meeting adjourned.

Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager