**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**September 17, 2020**

A regular meeting of the Williamsport Mayor and Council was held on September 17, 2020, at the Byron Memorial Park Pavilion 1 6:00pm

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Dennis Grove

Councilman Jim Braswell

Councilman Charles Brown

Councilman James Kalbfleisch

Town Manager Donnie Stotelmyer

Town Attorney Ed Kuczynski

Mayor William Green called the meeting to order.

A motion was made by Councilman Dennis Grove to accept the Regular Meeting minutes for July 20, 2020, Regular meeting minutes for August 10, 2020, and the Regular meeting minutes from February 10, 2020. This motion was seconded by Councilman James Braswell, with all voting in favor, motion carried.

**Financial Report**

No Financial Report

**Guests**

Mayor Green introduced President Fred Frederick from Frederick & Seibert. Mr. Frederick was present to explain and review the engineering plans for the upcoming construction of MD RT 68 in Williamsport. Mr. Fredericks explained the following:   An approximately $1.2 million project to repave Conococheague Street through town and improve sidewalks is in the planning stage. Maps of the project area are displayed nearby on tables and residents are asked to come up one by one to maintain social distancing. The project involves repaving Conococheague Street about a mile from the Conococheague Creek to Osborne Funeral Home. It will also involve creating bike lanes, repairing sidewalks, and building new ones where none exist. The town was awarded a $983,000 grant for the work through the Federal Lands Access Program and $200,000 from the Maryland Bikeways Program.

**Correspondence**

Mayor Green reported that the Washington County Health Dept. will be providing free COVID-19 testing Friday October 2, 2020 in Bryon Memorial Park from 9am-12pm.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

No report

**History and Museum Board**

No report

**Planning Commission**

No report.

**Land Use**

No report.

**Legal Council**

No Report.

**Sheriff’s Report**

Mayor Green presented the August 2020 Sheriff’s Report

**Council report**

Councilman Jim Braswell reported that school buses will start running again and to please be mindful of that. He reported that we will continue to work with the FLAP grant to have construction start in the Spring of 2021.

Asst. Mayor Joan Knode reported Town buildings are in good shape. Weddings continue at the Springfield Farm Barn. She also reported that the Town received a grant through Project Open Space for 22,500.00 to replace rooves on Pavilion 1 & 2.

Councilman Charles Brown reported that the NPS Headquarter Project is going well. He is also working on camping rules for River Bottom Park.

Councilman Dennis Grove reported we had a good pool season. We had a lot of new staff. Training for Lifeguards and CPO’s was successful, and we will be planning for closing the pool for the 2020 season.

Councilman James Kalbfleisch no report

**Mayor’s Report**

Mayor Green reported that he recently met with Chris Simms of SUM and discussed with the Mayor and Town Manager about applying for a Bond Bill to upgrade the power grid in Williamsport. He also reported that he and the Town Manager met with the city of Berlin to discuss their recent power grid upgrade to help learn the process.

Mayor Green informed the Town that we will be applying for a Bond Bill and this was discussed with Senator George Edwards and Delegate Mike McKay. This is for upgrades for the Springfield Farm Barn.

Mayor Green passed out Memorandum of Agreement between Town of Williamsport and Williamsport Area Historical Association of the purpose of preserving the history of the Williamsport Area and maintaining the Williamsport Town Museum.

Mayor Green reported that he gave Williamsport Youth Soccer permission to use River Bottom Park for practices and games.

**Unfinished Business**

Mayor Green reopened discussion from the previous Workshop held on Monday September 14, 2020 regarding Snyder Amusement holding a small Carnival, at no cost to the Town, on October 29-31, 2020. The motion to hold this Carnival was made by Councilman Charles Brown, seconded by Councilman Dennis Grove, with all voting in favor, motion carried.

Councilman James Braswell made a motion to the Council to table any discussion on reduction of sewer cost for two properties located at 22/24 W. Potomac Parkway and 36 W. Salisbury St until he can obtain more information regarding this matter. The motion was seconded by Dennis Grove, with all voting in favor, motion carried.

Mayor Green explained to the council that he would need a motion to approve the use of the Springfield Farm Barn for the World Canal Conference on August 30, 2021 at no charge. Assistant Mayor Joan Knode made a motion to adopt as presented, seconded by Councilman James Braswell, with a voting in favor, motion carried.

Mayor Green asked the council for a motion to accept the resignation of Councilman Dustin Byers for the Town of Williamsport Town Council. Assistant Mayor Joan Knode made a motion to accept as presented, seconded by James Braswell, with all voting in favor, motion carried.

**New Business**

Mayor Green informed the Council he would need approval to purchase Christmas decoration for Byron Memorial Park, not to exceed $4,000.00. Councilman Charles Brown made a motion to adopt as presented, seconded by Assistant Mayor Joan Knode, with all voting in favor, motion carried.

**Citizen Participation**

Resident Larry Jessop said he is concerned about continued heavy truck traffic on that section of the street and wanted to know if the section can be better designed. Jessop also raised concerns about the amount of heavy truck traffic through town and said the town council approved an ordinance about 10 years ago to restrict the weight of trucks in town. Jessop said it controlled overweight trucks for a while, but “it’s just constant now.” Town Attorney informed council and residents at the meeting that letters have been sent to businesses that are violating the truck ordinance. He also informed council that if need be the ordinance can be edited. Town Deputy Matt Sullivan informed council and residents in attendance that he is communication with the state to provide scales at those locations. Linda Kuczynski raised concerns about the speed of the trucks coming off the interstate and into town.

A woman asked if the project is still slated to begin next summer. Fred Frederick, president of Frederick, Seibert & Associates, said he hopes it will sooner than that, although he said project officials still need to obtain state highway approval.

Councilman Jim Kalbfleisch made a motion to adjourn. Seconded by Councilman Dennis Grove, with all voting in favor, motion carried. Meeting adjourned.

Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager