**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**December 14, 2020**

A virtual meeting of the Williamsport Mayor and Council was held on December 14, 2020, via Zoom at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Dennis Grove

Councilman Jim Braswell

Councilman James Kalbfleisch

Councilman Michael Nokes

Councilman Charles Brown

Town Manager Donnie Stotelmyer

Town Clerk Treasurer Emily Rider

Town attorney Ed Kuczynski

Mayor William Green called the meeting to order.

A motion was made by Councilman Charles Brown to accept the Special Meeting Minutes from October 9, 2020 Workshop Minutes from Meeting from November 9, 2020 Regular Council Meeting Minutes from November 16, 2020 and. This motion was seconded by Councilman Dennis Grove with all voting in favor, motion carried. Workshop Minutes from Meeting from December 7, 2020. This motion was seconded by Councilman Dennis Grove with all voting in favor, motion carried.

**Financial Report**

Town Clerk Emily Rider gave the November 2020 financial report Asst Mayor Joan Knode made a motion to accept as presented seconded by Councilman Dennis Grove. with all voting in favor, motion carried.

**Guests**

Mike Roth CPA Conococheague Little League. He is requesting a donation for $3500.00 for their loan payment. They are in need of help due to COVID-19 pandemic. Their loan payment is $1000.00 monthly and only had $500 in the bank. This donation would get them through until the season begins in 2021. Councilman Jim Braswell made a motion to accept as presented. Seconded by Councilman Dennis Grove. with all voting in favor, motion carried.

**Correspondence**

No correspondence presented.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

No report

**History and Museum Board**

No report

**Planning Commission**

No report

**Land Use**

No report.

**Legal Council**

No Report.

**Sheriff’s Report**

Mayor Green presented the Sheriff’s report for November 2020.

**Council report**

No report

**Mayor’s Report**

* Mayor Green introduced Don Clatterback as the new Springfield Farm Manager.
* Mayor Green asked Council for a motion to accept a request from Williamsport High School Senior Rod Reed to have a canned food drive in pavilion 2 on December 22, 2020 from 7:30am- 1:00pm. Councilman Jim Braswell made a motion to accept as presented. Seconded by Councilman Charles Brown. with all voting in favor, motion carried.

**Unfinished** **Business**

* Mayor Green asked for permission to approve a MOU between the Town of Williamsport and Williamsport Area Historical Association (WAHA). Asst Mayor Joan Knode made a motion to accept as presented seconded by Councilman Dennis Grove. with all voting in favor, motion carried.
* Mayor Green asked for permission for approval of the Williamsport Employee Holiday Schedule for 2021. Asst Mayor Joan Knode made a motion to accept as presented seconded by Councilman Charles Brown. With all voting in favor, motion carried.

**New Business**

* Mayor Green asked for approval to accept the resignation of Larry Jessop from the Board of Election Supervisors. Councilman Jim Braswell made a motion to accept as presented. Seconded by Asst Mayor Joan Knode. with all voting in favor, motion carried.
* Mayor Green asked for approval of the appointment of Steve Danfelt to the Board of Election Supervisors. Councilman Dennis Grove. made a motion to accept as presented seconded by Councilman Jim Braswell. With all voting in favor, motion carried.

**Citizen Participation**

None

Councilman Jim Kalbfleisch made a motion to adjourn. Seconded by Assistant Mayor Joan Knode. with all voting in favor, motion carried.

Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager