**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**July 13, 2021**

A regular meeting of the Williamsport Mayor and Council was held on July 13, 2021, at the Williamsport Town Hall Williamsport, MD at 1:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Dennis Grove

Councilman Charles Brown

Councilman Jim Kalbfleisch

Councilman Michael Nokes

Town Manager Donnie Stotelmyer

Town Clerk Treasurer Emily Rider

Town Attorney Ed Kuczynski

Mayor William Green called the meeting to order.

**Minutes**

Mayor Green asked for a motion to accept the minutes from Regular Council Meeting on April 12, 2021. Assistant Mayor Dennis Grove made a motion to accept the minutes as presented. Seconded by Councilman James Kalbfleisch. With all voting in favor, motion carried.

**Correspondence**

Washington County Municipal League meeting hosted by the Town of Williamsport held at Springfield Farm Barn on Monday July 26, 2021. The social hour begins at 6:00pm. The menu for the evening will consist of crabs, ribeye steaks, fried chicken, corn on the cob, coleslaw, chips, cheese tray, cookies, beverages, and alcohol.

**Financial Report**

Town Clerk Emily Rider presented the financial report. Assistant Mayor Dennis Grove made a motion to accept the minutes as presented. Seconded by Councilman James Kalbfleisch. With all voting in favor, motion carried.

**Guests**

No Guests.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

Land Administrator Linda Kuczynski reported that Nick Schurz’s BZA was approved.

**History and Museum Board**

No report

**Planning Commission**

No Report.

**Land Use**

No report

**Sheriff’s Report**

Mayor Green presented the Sheriff’s report for June 2021.

**Council report**

* Councilman James Kalbfleisch said things in town are getting back to normal now that the restrictions have lifted.
* Assistant Mayor Dennis Grove suggested that in the future the town hires arborists to trim trees instead of our town guys
* Councilman Charles Brown said the carnival went very well and had a great turn out and that we covered the town’s expenses. The NPS Headquarters in coming along nicely with the remodeling of the G.A. Miller building.
* Councilman Michael Nokes said that the Junior firefighters took care of the concessions for the July 4th event.

**Mayor’s Report**

* Mayor Green reported on the repairs for Riverview Cemetery. There are no suspects yet on the vandalism that was caused. He said that he has local companies volunteering time and materials to help with the repair.
* Mayor Green reported that the July 4th event was very nice.

**Unfinished Business**

* Mayor Green asked for a motion to adopt the USDA Resolution grant award to purchase a street sweeper. Councilman Charles Brown made a motion to accept as presented. Seconded by Councilman Michael Nokes. With all voting in favor, motion carried.

**New Business**

* Mayor Green asked for a motion to give permission to C&O Canal Pub to hang awnings over their windows. Councilman Charles Brown made a motion to adopt as presented. Seconded by Assistant Mayor Dennis Grove. With all voting in favor, motion carried.
* Mayor Green asked for a motion to accept the grant award from Community Parks and Playground Program in the amount of $202K for new interactive playground at Byron Memorial Park. Councilman Charles Brown made a motion to adopt as presented. Seconded by Assistant Mayor Dennis Grove. With all voting in favor, motion carried.
* Mayor Green asked for permission to bid the RFP for Byron Memorial Park Interactive Playground. Assistant Mayor Dennis Grove made a motion to adopt as presented. Seconded by Councilman Charles Brown. With all voting in favor, motion carried.
* Mayor Green asked for a motion to authorize a resolution of the Town of Williamsport to participate in the Maryland Circuit Rider/ Town Manager Program. Councilman Charles Brown made a motion to adopt as presented. Seconded by Assistant Mayor Dennis Grove. With all voting in favor, motion carried.

**Citizen Participation**

* Town resident Mr. David Mays asked the Mayor and Council to consider joining the Maryland Smart Energy Program.
* Town resident Larry Jessop informed the Mayor and Council that the town’s flower pots in town center need updated to replace the weeds with flowers, purchase bike racks, trash containers, and trees in downtown area. Councilman Michael Nokes made a motion to appoint town resident Larry Jessop to put together a volunteer group to present a beautification plan to the Mayor and Council and also provide a fiscal budget up to $5K to purchase pots, plants, and trees. Seconded by Assistant Mayor Dennis Grove. With all voting in favor, motion carried.
* Mayor Green introduced Main Street Coordinator Sarah Elwood.

Councilman James Kalbfleisch made a motion to adjourn. Seconded by Assistant Mayor Dennis Grove. With all voting in favor, motion carried.

Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager