**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**June 14, 2021**

A regular meeting of the Williamsport Mayor and Council was held on June 14, 2021, at the Williamsport Town Hall Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Dennis Grove

Councilman Jim Braswell

Councilwoman Margaret Yaukey

Councilman Charles Brown

Councilman Jim Kalbfleisch

Councilman Michael Nokes

Town Manager Donnie Stotelmyer

Town Clerk Treasurer Emily Rider

Mayor William Green called the meeting to order.

Mayor Green asked for a motion to accept the minutes from the Workshop Meeting Minutes from April 5, 2021, the Public Hearing Meeting Minutes from June 7, 2021- off street parking, Public Hearing meeting minutes from June 7, 2021- proposed water rate increase, Public Hearing meeting minutes from June 7, 2021- proposed sewer rate increase, and Public Hearing meeting minutes from June 7, 2021 Fiscal Budget 2021-2022. A motion was made by Assistant Mayor Dennis Grove to accept the minutes as presented. Seconded by Councilman Charles Brown. With all voting in favor, motion carried.

**Financial Report**

Town Clerk Emily Rider presented the financial report. Asst. Mayor Dennis Grove made the motion to accept as presented. Seconded by Councilman Charles Brown. With all in favor, motion carried.

**Guests**

Kathryn Gatton Main Street Manager was in attendance to present the Round 3 of the Business Relief Funds. She presented checks to Leiter’s Fine Catering, Williamsport Rotary, Williamsport Moose Club, River City Dental, Williamsport Fire and EMS, and Conococheague Little League.

**Correspondence**

* Mayor Green reported this year’s scholarship award recipient of the Ruby M Seymour scholarship 2020 is Maddie Reed.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

Town Attorney Ed Kuczynski reported that a BZA Board of Zoning and Appeals meeting was scheduled.

**History and Museum Board**

No report

**Planning Commission**

Linda Kuczynski reported that planning commission is looking at regulations for B&B’s under land use. She reported that she has issued several letters concerning weeds, grass, and yard waste.

**Land Use**

No report

**Sheriff’s Report**

Mayor Green presented the Sheriff’s report for May 2021.

**Council report**

* Councilman James Kalbfleisch it is quiet and COVID is slowing down. Councilman Kalbfleisch asked about new businesses coming to town.
* Councilman James Braswell said the street sweeper is back in operation and reported that we are looking at a Grant through USDA to purchase a new street sweeper. He reported that they are setting up a meeting with Tim Bostic with Martin Marietta to discuss truck traffic.
* Assistant Mayor Dennis Grove said he’s been taking a survey of town buildings and making a list of things to do.
* Councilman Charles Brown reported that the Carnival is coming to Byron Memorial Park June 22-26th 2021.
* Councilman Michael Nokes reported that the Concession Stand & Pool permits have been applied for at Washington County Health Department. Liquid Chlorine has been ordered and will be deliver this coming Friday May 14th from Univar. Begin filling the pool on Monday May 17th. Swim Lesson signups are scheduled for this coming Saturday May 15th at pavilion # 1 in Byron Memorial Park beginning at 9:00 A.M. till 12:00 noon. Currently have 2 Pool Staff members currently taking Red Cross WSI swim lesson certification classes. Town employees are making all necessary repairs at main pool and pool house currently. Once these are completed will begin repairs on baby pool. Will be coordinating virtual inspection of pool; pool house and concession stand with Washington County Health Department.

**Mayor’s Report**

* Mayor Green reported that at the HEMPO meeting that they would be doing a truck traffic survey.
* Mayor Green met with the staff.
* Mayor Green thanked her for everything that she has been doing.

**Unfinished Business**

* Mayor Green asked for a motion to accept Proposed 3.5% water increase from the City of Hagerstown. A motion was made by Councilman Braswell to accept as presented. Seconded by Assistant Mayor Grove. With all voting in favor, motion carried.
* Mayor Green asked for a motion to accept Proposed 4% sewer rate increase from Washington County Commissioners. A motion was made by Assistant Mayor Grove. Seconded by Councilman Nokes. With all voting in favor, motion carried.
* Mayor Green asked for a motion to accept the 2021-2022 Fiscal Budget. A motion was made by Councilman Braswell to accept as presented. Seconded by Councilman Brown. With all voting in favor, motion carried.

**New Business**

* Mayor Green asked for a motion to approve SHA to bid the milling and overlay of MD Route 68 FLAP grant. Mayor Green asked for a conditional motion. A motion was made by Councilman Braswell to accept as presented. Seconded by Councilwoman Yaukey. With all voting in favor, motion carried.
* Mayor Green asked for a motion to accept the Maryland Energy Administration FY21 Resilient Grant Award for $100K. A motion was made by Councilman Yaukey to accept as presented. Seconded by Assistant Mayor Grove. With all voting in favor, motion carried.
* Mayor Green asked for a motion to approve to advertise the RFP for Maryland Energy Administration Resilient Grant Award. A motion was made by Councilwoman Yaukey to accept to advertise as presented. Seconded by Assistant Mayor Grove. With all voting in favor, motion carried.
* Mayor Green asked for a motion to accept the USDA Disaster Grant Award of FY21 Street Sweeper for $186K. A motion was made by Councilman Braswell to accept the grant as presented. Seconded by Councilman Nokes. With all voting in favor, motion carried.
* Mayor Green asked for a motion to introduce a resolution to the USDA Grant Award for FY21 Street Sweeper. A motion was made by Councilman Braswell to introduce the resolution as presented. Seconded by Councilwoman Yaukey. With all voting in favor, motion carried.
* Mayor Green asked for a motion to adopt the Town of Williamsport text amendment to the Off-Street Parking as an emergency ordinance. Councilman Nokes made a motion to adopt the emergency ordinance as presented. Seconded by Councilman Brown. With all voting in favor, motion carried.
* Mayor Green asked the council to consider a reduction in a water bill due to a leak at 109 N. Conococheague St. No action was taken.

**Citizen Participation**

Councilman Jim Braswell made a motion to adjourn. Seconded by Assistant Mayor Dennis Grove. With all voting in favor, motion carried.

Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager