**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**May 10, 2021**

A regular meeting of the Williamsport Mayor and Council was held on May 10, 2021, at the Williamsport Town Hall Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Dennis Grove

Councilman Jim Braswell

Councilman Charles Brown

Councilman Jim Kalbfleisch

Councilman Michael Nokes

Town Manager Donnie Stotelmyer

Town Clerk Treasurer Emily Rider

Mayor William Green called the meeting to order.

**Financial Report**

No Report

**Guests**

Kathryn Gatton Main Street Manager was in attendance to present the Round 2 of the Business Relief Funds. She presented checks to Bay Farms B&B, Rosemary’s Florist, and Zelda’s Boutique. She also stated that the 3rd and final rounds of the relief funds will begin May 11, 2021, and will be open to all of Williamsport businesses and non-profits.

**Correspondence**

* A thank you card from Jim Braswell’s family for flowers.
* Mayor Green reported that the Town of Williamsport will host the Washington County MML meeting at the Springfield Farm Barn for Monday May 24, 2021.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

**History and Museum Board**

No report

**Planning Commission**

Town Attorney Ed Kuczynski addressed the parking issue and the Zoning Codes. It explained that it was Section 601E #2 of the town ordinances that deals with off street parking facilities, and s they are trying to amend this to add Section 601I Special Parking Zone- Where a use is located within he area identified as Diagram 601-I and on-site parking located within the boundaries identified on Diagram 601-I shall be allowed on the condition that the Owner/Applicant/User presents a written agreement assuring the continued availability of such parking. The form and content of the agreement shall be submitted at the time of application for Zoning Permit and shall be subject to review and approval by the Town Zoning Administrator and /or Town Attorney as to form and sufficiency. (See attached Diagram 601-I).

**Land Use**

No report

**Sheriff’s Report**

Mayor Green presented the Sheriff’s report for April 2021.

**Council report**

* Councilman James Kalbfleisch said he is glad to see things starting to get back to normal.
* Councilman James Braswell said that they are having problems with the street sweeper and are currently working to get that repaired.
* Assistant Mayor Dennis Grove thanked Kathryn Gratton the Main Street Manager for doing a great job.
* Councilman Charles Brown reported that the town received a $202K grant award from Community Parks and Playgrounds for new equipment in Byron Memorial Park. He also reported that the NPS Headquarters is coming along nicely.
* Councilman Michael Nokes reported that the Concession Stand & Pool permits have been applied for at Washington County Health Department. Liquid Chlorine has been ordered and will be deliver this coming Friday May 14th from Univar. Begin filling the pool on Monday May 17th. Swim Lesson signups are scheduled for this coming Saturday May 15th at pavilion # 1 in Byron Memorial Park beginning at 9:00 A.M. till 12:00 noon. Currently have 2 Pool Staff members currently taking Red Cross WSI swim lesson certification classes. Town employees are making all necessary repairs at main pool and pool house currently. Once these are completed will begin repairs on baby pool. Will be coordinating virtual inspection of pool; pool house and concession stand with Washington County Health Department.

**Mayor’s Report**

* Mayor Green reported that he has been busy with meetings and water repairs. He also thanked Kathryn Gratton for doing a good job with Main Street.

**Unfinished Business**

* Mayor Green reported that we have to schedule three public hearings in the near future. The first one will be to accept the Proposed 3.5% water increase from the City of Hagerstown, also to consider a 4% sewer rate increase from Washington County Commissioners, and the 2021-2022 Fiscal Budget.
* Mayor Green asked the council for a motion to approve to renew the CD at M&T Bank. Councilman Charles Brown made a motion to adopt as presented. Seconded by Assistant Mayor Dennis Grove. With all voting in favor, motion carried.

Assistant Mayor Dennis Grove made a motion to adjourn. Seconded by Councilman Jim Braswell. With all voting in favor, motion carried.

Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager