**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**May 14, 2018**

A regular meeting of the Williamsport Mayor and Council was held on May 14, 2018, at the Williamsport Town Hall Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Jim Braswell

Councilman Charles Brown

Councilman Jim Kalbfleisch

Councilman Dennis Grove

Councilman Dustin Byers

Also present Town Manager Donnie Stotelmyer

Mayor William Green called the meeting to order.

A motion was made by Councilman Dustin Byers to accept the Regular Council Meeting Minutes from April 9, 2018 and Executive Meeting Minutes from April 9, 2018 as well as Workshop Minutes from May 7, 2018. This motion was seconded by Councilman Charles Brown. With all voting in favor, motion carried.

**Financial Report**

Financial Report was presented, Councilman Dennis Grove made a motion to accept as presented, seconded by Councilman Charles Brown. With all voting in favor, motion carried.

**Guests**

Mayor Green explained to the council that town resident, Merriah Messner, was present to apologize to the mayor and council for defacing and spray painting pavilion #3 in Byron Memorial Park. Mayor Green explained to the council that Ms. Messner will be repainting picnic tables at pavilion #3.

**Correspondence:**

Mayor Green read an invitation from the Washington County Maryland Municipal League to be held on Monday May 21, 2018 at Ramada Plaza in Hagerstown. This event is being hosted by Washington County Commissioners.

Mayor Green informed the council that the Nick Adenhart 5k Run/Walk is scheduled Saturday June 9, 2018 in Williamsport, Maryland.

**Reports:**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

No report.

**History and Museum Board**

Jerry Knode of the History Museum Board is up and running.

**Planning Commission**

Mayor Green presented the Planning and Zoning report for the month of April.

**Land Use**

No report.

**Legal Council**

No report.

**Sheriff’s Report**

Mayor Green gave the April Sheriff’s Report.

**Council report**

Councilman Jim Kalbfleisch reported that he has been getting complaints about speeding and loud motorcycles on South Conococheague Street. Councilmen Kalbfleisch thinks some of the problems occur after motorcycle riders leave a local bar along the street. Mayor Bill Green informed the council that he would be contacting town resident Deputy Jason Crawford about this issue.

Councilman Jim Braswell reported and reminded everybody about the Nick Adenhart 5k Run scheduled in Williamsport on Saturday June 9, 2018. Councilmen Braswell also reminded the council that the tour of Washington County is scheduled for Saturday June 17. He reminded everybody about the detour around the aqueduct. Be aware of the bike traffic. He informed the mayor and council that he is working with office staff planning stages of the C&O Canal Days event scheduled for Saturday August 25 and Sunday August 26. The Phase II water project has begun and you may see some detour around the construction area.

Assistant Mayor Joan Knode reported that she participated with Habitat for Humanity. They worked around the tenant house around the Springfield Barn mulching as well as painting 3-4 homes and yardwork.

Councilman Charles Brown informed the mayor and council that they would be awarding the ADA Playground tonight.

Councilman Dennis Grove reported that the L. Beard Miller Pool is scheduled to open on Saturday May 26, 2018 at 12 noon. He also informed the council a meeting is scheduled for Wednesday May 16, 2018 at 6 p.m. at the Springfield Farm Barn to meet with this year’s pool staff.

Councilman Dustin Byers reported the electric department is quiet.

**Mayor’s Report**

Mayor Green reported that he and Town Manager Donnie Stotelmyer met with Hancock Town Manager Dave Smith. Mayor Green informed the council that they talked about common interest between the towns, road maintenance, swimming pools, and how the towns can help each other. Mayor Green also informed the council that he recently met with Chris Benzing, Executive Direction for the grant writer program. He mentioned that this program will renew this coming July and that the Town of Sharpsburg is also seeking grant writing. He also informed the council that the Phase II water project will be starting soon. Mayor Green reported that the town just completed planting 125 trees through a grant that was received through The Chesapeake Bay Foundation. Mayor Green also informed the council that we continue to work on the FLAP Project. He recently met with Planning and Zoning, Town of Williamsport, concerning sidewalk code enforcement.

**Unfinished Business**

Mayor Green informed the council that the town received one RFP for pool concession stand services at L. Beard Miller Pool Byron Memorial Park for the 2018 pool season. The RFP was received from Desert Rose Café and Sweet Shop 42 N Conococheague Street, Williamsport Maryland. Councilman Dennis Grove made a motion to award the 2018 pool concession stand services to Desert Rose Café and Sweet Shop. This motion was seconded by councilmen Charles Brown with all voting in favor, motion carried.

Mayor Green reviewed with the council three bids that were submitted for the ADA playground in Byron Memorial Park. The bids received were submitted by Cunningham Recreation, All Recreation and Playground Specialty’s. Mayor Green asked the council for a formal recommendation to award this project to. Councilmen Charles Brown made a motion to award the ADA playground project to Cunningham Recreation. This motion was seconded by councilman Dustin Byers with all voting in favor, motion carried.

Mayor Green presented the Phase I tenant house project list which includes electric, insulation, and dry wall. He asked the council for approval to begin the tenant house. Assistant Mayor Joan Knode made a motion to approve the Phase I tenant house project. This motion was seconded by councilman Charles Brown will all voting in favor, motion carried.

Mayor Green explained that a license agreement for a bus shelter constructed by Washington County Maryland has requested permission from the town to construct a shelter with the town’s approval. Mayor Green also explained this license agreement would need to be introduced and passed as an emergency ordinance. Councilman Charles Brown made a motion to introduce and pass as an emergency ordinance as presented. This was seconded by councilman Dustin Byers with all voting in favor, motion carried.

Mayor Green presented budget amendment FY 2018-01. Councilmen Charles Brown made a motion to adopt budget amendment FY 2018-01 as presented. Seconded by councilman Dustin Byers with all voting in favor, motion carried.

**New Business**

Mayor Green presented the Town of Williamsport 2018/2019 fiscal budget. He asked the council to review the budget packet and if anybody had any questions concerning this year’s fiscal budget to please direct those question to the mayor or to Town Manager, Donnie Stotelmyer.

**Citizen Participation**

Mayor Green introduced Bernard Semler as a candidate running for Washington County States Attorney. He’s stated he’s attended all the town council meetings and he said that he wanted to come to Williamsport to introduce himself to the mayor and council. He said Hagerstown has had a record number of murders this year and if elected, he will be a proactive states attorney. Then he introduced Josh Street, who lives in the Williamsport area, who was there to recommend Mr. Semler for the states attorney position.

Meeting adjourned- Councilman Dennis Grove made a meeting to adjourn that was seconded by assistant mayor Joan Knode, with all voting in favor, motion carried.

Respectfully submitted,

Donnie Stotelmyer

Town Manager