**The Town of Williamsport**

**Mayor & Town Council Regular Session**

**September 12, 2022; 6:30pm**

On September 12, 2022, a Regular Session of the Mayor & Town Council for the Town of Williamsport was held. Those members of the elected body who were present included Mayor William Green; Assistant Mayor Dennis Grove, Councilman Jim Braswell, Councilman Charles Brown, Councilman Michael Nokes, and Councilwoman Margaret Yaukey. Town employees in attendance were Donnie Stotelmyer, Town Manager, Chad Rooney, Town Administrator, and Ed Kuczynski, Town Attorney.

Mayor Green called the meeting to order at 6:30pm.

No financial report was presented.

Mayor & Town Council Reports

Councilman Braswell reported the flag poles out front of Town Hall look very good. He added the Town continues to work on FLAP Grant approvals and are experiencing difficulties with ADA accessibility on sidewalks.

Assistant Mayor Grove had no report.

Councilman Brown reported Harvest Hoedown is schedule for October 1 in Byron Memorial Park. He added C&O Canal Days was a nice event.

Councilman Nokes reported the potential to purchase the sewer bypass pump the Town has been utilizing at Sewer Pump Station #1. Discussion and Consideration to purchase the pump determined an Request for Proposals will need to be advertised. Councilman Nokes made a motion to advertise an RFP; Assistant Mayor Grove seconded; the motion passed unanimously.

Councilperson Yaukey had no Report.

Mayor Green reported that following conversations with Maryland Department of Transportation, the resurfacing of the Route 11 Bridge Project will be delayed.

Mayor Green presented the Community Development Block Grant Repayment to reimburse DHCD for money owed to them as a result of a façade program from the 1980’s and 1990’s. The Town will need to repay just over $27,000 to close this grant program and allow the Town to begin receiving grants from DHCD in the future.

Mayor Green presented the need to advertise a Request for Proposals to rehabilitate the L. Beard Miller Memorial Pool. A motion to advertise RFP 2022-10 was made Assistant Mayor Grove; seconded by Councilman Braswell. The motion passed unanimously.

Mayor Green presented the need to advertise a Request for Proposals to engineer a design for the boat ramp located at River Bottom Park. Councilman Nokes made a motion to advertise RFP 2022-11; Councilperson Yaukey seconded. The motion passed unanimously.

Mayor Green presented the need to advertise a Request for Proposals to pave the lot behind Town Hall. Councilman Nokes made a motion to approve the advertisement of RFP 2022-12; Councilman Braswell seconded. The motion passed unanimously.

Mayor Green presented the need to advertise a Request for Proposals to line the sanitary sewer lines on West Salisbury Street and North Commerce Street. Councilperson Yaukey made a motion to approve the advertisement of RFP 2022-13; Councilman Nokes seconded. The motion passed unanimously.

Mayor Green introduced the need to advertise a Request for Proposals to secure consulting services once our current contract ends. Assistant Mayor Grove made a motion to approve the advertisement of RFP 2022-14; Councilperson Yaukey seconded. The motion passed unanimously.

Mayor Green presented the suggested date of Saturday, October 22, 2022, from 7am to 12pm, to hold the bulk trash collection. Councilman Brown made a motion to approve this idea as presented, Councilman Assistant Mayor Grove seconded. The motion passed unanimously.

Selena Wilkes presented a project being worked on by the C&O Canal National Headquarters to provide signage and information for uses of the canal pathways.

Assistant Mayor Grove made a motion to adjourn the Regular Session; Councilman Nokes seconded. The motion passed unanimously; the meeting was adjourned.