

**Town of Williamsport  
Mayor & Town Council  
Regular Session Meeting Minutes – April 10, 2023**

On April 10, 2023, the Mayor & Town Council for the Town of Williamsport held a Special Session. Those members of the elected body who were present included Mayor William Green, Assistant Mayor Dennis Grove, Councilperson Tinsley, Councilman Jim Braswell, Councilman Charles Brown, Councilman Pereschuk, and Councilperson Margaret Yaukey. Town employees in attendance included Chad Rooney, Town Manager; and Ed Kuczynski, Town Attorney

Mayor Green called the meeting to order at 7:00pm and began with the Pledge of Allegiance and moment of silent reflection recognizing the passing of former Councilman Pat Miller.

The Mayor then asked for a motion to approve the meeting minutes for the March 13, 2023, Regular Session. Assistant Mayor Grove motioned to approve the minutes; Councilman Tinsley seconded; the motion passed unanimously.

The Mayor then asked for a motion to approve the meeting minutes for the March 20, 2023, Regular Session. Assistant Mayor Grove motioned to approve the minutes; Assistant Mayor Grove seconded; the motion passed unanimously.

The Mayor asked for a motion to approve the meeting minutes for the April 3, 2023, Work Session. Councilman Brown motioned to approve the minutes; Councilman Pereschuk seconded; the motion passed unanimously.

The Mayor identified no report was provided for the Board of Elections Supervisors, Board of Zoning Appeals, History & Museum Board (will be e-mailed to members of Council), Planning Commission, Land Use, and Legal Counsel. The Mayor reviewed the provided report showing 25 dispatched calls, 104 self-initiated calls, 5 juvenile arrests, one accident investigation and two warrants.

Councilperson Yaukey reported that she, the Mayor, and the Town Manager met with Optimize Renewables regarding their study. More information will be provided later.

Councilman Brown reported a new roof was installed on the Boy Scout meetings and we are getting ready for a new sidewalk project in Doub Park.

The Mayor reported he joined Councilperson Yaukey and the Town Manger in a meeting with Optimize Renewables and there has been reported vandalism in Byron Park leading to Trespass Notices for identified juveniles.

The Town Manager and Town Attorney presented information regarding the Pole Attachment Agreement with Comcast as it is now ready for consideration. The agreement is almost identical to previous versions with other providers without showing favoritism. Councilman Brown made a motion to introduce the Ordinance relating to the Comcast Pole Attachment Agreement and authorize the Mayor to sign on behalf of the Town; Councilperson Yaukey seconded; the motion passed unanimously.

The Town Manager and Mayor outlined the desire to purchase a Ford F600 utilizing ARPA funds. The truck will eventually replace the Town's existing dump truck. Councilman Pereschuk motioned to follow through with the purchase of the Ford F600 with accessories and modifications as presented using ARPA funds; Assistant Mayor Grove seconded; the motion passed unanimously.

The Mayor and Town manager presented the desire to purchase a Ford F250 with plow package, safety package, and other accessories and modifications; Councilperson Yaukey motioned to follow through with the purchase of the Ford F250 as presented using ARPA funds; Councilman Brown seconded; the motion passed unanimously.

The Town Manager presented a memorandum outlining seven submissions received and presented as follows: GRC General Contractors, Inc.; Zullinger, Pennsylvania, Lump Sum Amount: \$50,639.00; Cost Per Linear Foot: \$92.26; Chuck Harrell Home Construction; Hagerstown, Maryland, Lump Sum Amount: \$52,000.00; Cost Per Linear Foot: Not Provided; Eiggil Construction, Inc.; Gaithersburg, Maryland, Lump Sum Amount: \$45,000.00; Cost Per Linear Foot: Not Provided; JMR Concrete Construction, Inc.; Frederick, Maryland; Lump Sum Amount: \$230,000.00; Cost Per Linear Foot: \$99.00; Huntzberry Brothers, Inc.; Smithsburg, Maryland; Lump Sum Amount: 28,520.00; Cost Per Linear Foot: \$50.00; Henson & Son, Inc.; Hagerstown, Maryland; Lump Sum Amount: 27,858.00; Cost Per Linear Foot: \$52.50; and Advantage Landscape & Construction, Inc.; Hagerstown, Maryland; Lump Sum Amount: \$56,173.50; Cost Per Linear Foot: \$153.90. The Town Manager recommended approval of the submission by Henson & Sons in the Lump Sum Amount \$27,858, and cost per linear foot of \$52.50. Councilperson Yaukey motioned to follow the recommendation and award the project top Henson & Sons as presented; Assistant Mayor Grove seconded; the motion passed unanimously.

The Town Manager reviewed the need for a motion to extend a CD with M & T Bank if it was the Mayor & Town Council's desire to do so. Councilman Tinsley motioned to extend the CD; Councilman Pereschuk seconded; the motion passed unanimously.

The Mayor reviewed an update by the Main Street Manager regarding panels.

Joan Michaels requested of the Mayor & Town Council to have a historical past/present commercial style video made to promote the Town. The Mayor and Town Council requested the company do a presentation during the next Work Session and the costs of such a video be offered at that time.

Kira Horning, 119 West Potomac Street, presented information about the benefits of allowing chickens on properties within Town limits. Ms. Horning presented pros and cons of considering an Ordinance to allow chickens in back yard coops with various controls specifically outlined. The Mayor expressed a historical perspective and invited Ms. Horning to contact the Zoning Administrator to be placed on the Planning Commission's agenda for further exploration. There was a consensus of the Town Council to follow this plan.

A discussion regarding a report by the Herald Mail about drones in Boonsboro spying on residents. The Mayor explained reports were relayed to the Resident Deputy with the Washington County Sheriff's Office.

Molly Dwier, Girl Scout with Troop 123, attended the meeting as part of her requirements with the Troop. Mayor Green welcomed her to the meeting and thanked her for choosing Williamsport's Regular Session to attend.

Councilman Brown motioned to adjourn which was seconded by Councilman Tinsley; the meeting adjourned at 7:05pm.

Cordially Tendered,



Chad P. Rooney  
Town Manager / Clerk / Treasurer

① WGBX Session (121 w Potomac ST)

↳ Historical Video - to market TOWN

② 119 w Potomac STREET - Allow  
Kina HOANING Chickens - Change ORDINANCE

Extension -

- MORTGAGE

MY - Electric

OPTIMIZE RENEWABLES - Report

EP - Pool

- Sealed, Painted

CB - Parks

- New Rubber a hit, always packed, Boy Scout Bldg Roof ON IT

- Side walk project

DG - Roof Looks Good

DT No Report

AG - OPTIMIZE; Park w/ Juniors<sup>2</sup> Tresspass Sound

---

③ 121 w Potomac -  
↳ Speed Sign

- First Amendment Auditors

? = DRONES

- HUSBAND

- Molly Duier

G.S.

William "Bill" Green, Mayor  
Dennis Grove, Assistant Mayor

Chad P. Rooney, Town Manager  
Clerk/Treasurer



Jim Braswell, Councilmember  
Charles Brown III, Councilmember  
Earle Pereschuk, Councilmember  
Ben Tinsley, Councilmember  
Margaret Yaukey, Councilmember

## TOWN OF WILLIAMSPORT

MAYOR & TOWN COUNCIL  
REGULAR SESSION AGENDA  
April 10, 2023; 5:30pm

### CALL TO ORDER – REGULAR SESSION

### MOMENT OF SILENT REFLECTION HONORING FORMER COUNCILMAN PAT MILLER

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MEETING MINUTES

- March 13, 2023 – Regular Session *DG, BT*
- March 20, 2023 – Special Session *EP, DG, I*
- April 3, 2023 – Work Session *CB, EP*

### CORRESPONDENCE

- None

### REPORTS

- Board of Elections Supervisors
- Board of Zoning Appeals
- History & Museum Board
- Planning Commission
- Land Use
- Legal Counsel - *No Report*
- Sheriff's Report - *August MARCH*
- Town Council Reports
- Mayor's Report

### OLD BUSINESS

- Consider Comcast Pole Attachment Agreement - *who intro to approval with mayor to sign - CB, MY*
- Consider Purchase of Vehicles - *buy EP, DG*
- Consider Request for Proposals: Billy Doub Park Sidewalk Project Submissions - *pick-up MY, CB*
- Consider Extension of M & T Bank CD - *EP, ER*

## **NEW BUSINESS**

- No New Business

## **CITIZEN'S COMMENTS ON NON-AGENDA ITEMS**

Public comment on items not included on the agenda will be limited to 5 minutes. Members of the public must first be recognized by the Mayor and will state their full name prior to speaking for the record. Any member of the public requiring more than 5 minutes shall request to be placed on a future meeting agenda to present their concerns.

**MOTION TO ADJOURN REGULAR MEETING** CB, BT



**Office of the Sheriff:**  
**Washington County**  
**500 Western Maryland Parkway**  
**Hagerstown, MD 21740-5199**

**Sheriff Brian Albert**

**FROM THE DESK OF:**  
**DFC. Matthew Sullivan**  
**PATROL DEPUTY**

**Fax: (240) 313-2197**  
**Phone: (240) 313-2100**

**Washington County Sheriff's Office**  
**Williamsport Community Deputy Statistics**

**Reporting Month/Year: January 2023**

**Complaints:**

Dispatched: 31  
Self Initiated: 128  
Total: 159

**Arrests:**

Adult: 1  
Juvenile:  
Total: 1

**Traffic Enforcement:**

Total Stops: 8  
Total Violations: 12  
DWI/DUI:  
Parking Citations:  
Accidents Investigated: 2

**Miscellaneous:**

Adult/Juvenile Alcohol Citations:  
Warrant Services: 1  
Ex-Parte/Protective Orders:  
Criminal /Civil Summons:

**Special Remarks:**

**5 CMV inspections**  
**2300683 TFMV case subpoenas sent**

**\*NOT for TOWN Meeting\***

**19 Total Working days in the Town of Williamsport**



**Office of the Sheriff:**  
**Washington County**  
**500 Western Maryland Parkway**  
**Hagerstown, MD 21740-5199**

**Sheriff Brian Albert**

**FROM THE DESK OF:**  
**DFC. Matthew Sullivan**  
**PATROL DEPUTY**

**Fax: (240) 313-2197**  
**Phone: (240) 313-2100**

**Washington County Sheriff's Office**  
**Williamsport Community Deputy Statistics**

**Reporting Month/Year: February 2023**

**Complaints:**

Dispatched: 25  
Self Initiated: 106  
Total: 131

**Arrests:**

Adult: 1  
Juvenile:  
Total: 1

**Traffic Enforcement:**

Total Stops: 17  
Total Violations: 10  
DWI/DUI:  
Parking Citations:  
Accidents Investigated: 2

**Miscellaneous:**

Adult/Juvenile Alcohol Citations:  
Warrant Services: 1  
Ex-Parte/Protective Orders:  
Criminal /Civil Summons:

**Special Remarks:**

**2300847 came out as MV Theft suspect returned victim did not want to prosecute, suspect arrested on out standing warrant**

**2301097 M/V accident, completed CMV inspection of vehicle involved.**

**1 CMV inspection from the above accident**

**NOT FOR TOWN MEETING**

**18 days working**



# Main Street Maryland Program

---

Main Street Maryland is a comprehensive downtown revitalization program created in 1998 by the Maryland Department of Housing and Community Development.

The program strives to strengthen the economic potential of Maryland's traditional main streets and neighborhoods. Designated Main Street Maryland communities have made a commitment to improve the economy, appearance and image of their traditional downtown business districts. To accomplish Main Street goals, the department has partnered with the National Trust for Historic Preservation's National Main Street Center, which developed the Main Street Approach for community-driven, comprehensive revitalization.

Main Street Maryland emphasizes the importance of working simultaneously in the following areas:

- DESIGN: Enhancing the physical appearance of the commercial district by rehabilitating historic buildings, encouraging supportive new construction, developing sensitive design management systems, and long-term planning
- ORGANIZATION: Building consensus and cooperation among the many groups and individuals who have a role in the revitalization process
- PROMOTION: Marketing the traditional commercial district's assets to customers, potential investors, new businesses, local citizens and visitors
- ECONOMIC RESTRUCTURING: Strengthening the district's existing economic base while finding ways to expand it to meet new opportunities and challenges from outlying development
- CLEAN, SAFE, and GREEN: Enhancing the perception of a neighborhood through the principles of Smart Growth and sustainability

*(Reference: The Maryland Department of Housing and Community Development Webpage.)*

<https://mainstreetmaryland.org/>

# Donnie Stotelmyer

Main Street Manager  
Main Street Williamsport  
[mainstreet@williamsportmd.org](mailto:mainstreet@williamsportmd.org)

March 29, 2023

To: Mayor and Council of Williamsport

Greetings:

As I continue my work as MainStreet Williamsport Manager, I would like to provide you with another brief update.

We are continuing in the process of establishing the five (5) Main Street committees which, as you can see from the above excerpt, are integral to the philosophy and overall functioning of the Main Street Program. The following is a listing of the committees, which drive the MainStreet Program and the first strides we have to establish their existence.

1. **The Green, Safe, Clean Committee** focuses on planning community clean ups, collaborating with the fire/ambulance companies, reviewing police reports on the community, working with DNR to improvise "green" projects, and other tasks that help keep Williamsport Green, Safe, and Clean. We are currently in the process of planning a Stream Clean-up Day, as well as working with AQUA to plan a River Bottom Clean-up Day, which is tentatively scheduled for Saturday, April 15, 2023. I met with Washington Co. Green Team on February 22, 2023 to discuss the upcoming River Bottom Clean-up. A Tree Planting Day is also in the works for early spring. We are also investigating the possibility of a community garden. We have been working with Deputy Sullivan to pinpoint speeding areas of concern around town and moving the speed camera to those locations in the hopes of reducing speeding.

2. **The Promotion Committee** focuses to position Main Street as the center of the community and the hub of economic activity, while creating a positive image that showcases Williamsport unique characteristics. The Town of Williamsport celebrated Maryland Day (March 25th, 2023), with many local businesses participating and offering special Maryland Day promotions. Numerous merchants have stated that this event was well attended. Planning for the Farmers Market (May 11th-October 26th, 2023), and Christmas in July (July 15th, 2023) is ongoing. At this time we currently have 26 vendors that have committed to participate in this year's Farmers Market. Paperwork is being processed. We are collaborating with Williamsport Elementary School to involve the students to produce market bags for the Farmers Market. We are also focusing on keeping our social media engagement up by sharing posts from Main Street businesses, as well as posting our upcoming events on Facebook. Once these events are up and running we will start to discuss plans for Fall and Winter events.
3. **The Economic Vitality Committee** was created to help build a diverse economic base and a strong entrepreneur ecosystem within Williamsport. We recently invited merchants from our Mainstreet businesses to meet on February 2nd, 2023, and discuss current Main Street plans in the making, as well as ways to further the Town's economic development. Another meeting is planned for April 5th, 2023, at 6 PM. We hope these meetings will better the communication between the Town and its merchants, creating a strong base for economic success.
4. **The Design Committee** is focused on supporting Williamsport's transformation by enhancing the physical and visual assets that set the Main Street area apart from the rest of the Town. Projects such as paving the Town Hall parking lot, creating new signs for the Town Hall Parking Lot, River Bottom, and Powerhouse Road, ordering

flowers for the flowerpots, and working on rebranding Main Street fall under the Design Committees responsibilities. The Town will also continue to implement the Facade Program to encourage property owners and businesses to improve the external appearance of their buildings and storefronts, therefore, making the Town more appealing. This committee did meet as a group on February 16, 2023. The topic for this meeting was parking concerns in the MainStreet Area. We will meet again for Friday, April 14, 2023. I have also started attending meetings of the Planning Commission. The next meeting will be April 14, 2023.

5. **The Organization Committee** focuses to build leadership and strong organizational capacity and ensure broad community engagement. Communication is a large aspect of staying organized. We are currently comprising an extensive listing of contact information for our local businesses to be used for communication purposes. We schedule town walks to visit all Main Street businesses during the month to keep the merchants up to date on new events and projects and establish a positive working rapport with them. In the future we plan publish a quarterly merchant newsletter to assist them in being informed. We also recently contacted DatAchieve of Hagerstown to pursue creating a link to the MainStreet Williamsport Page on the Town website. Chad Rooney and DatAchieve have met to discuss this matter. We are awaiting a cost estimate.

I have embraced the philosophies and ways of the Main Street Program. I strive to evolve into a fully functioning and productive program for the Town of Williamsport, as we fulfill all the mandates required by the State of Maryland's Main Street program.

Please feel free to reach out if you have any questions or concerns. We welcome constructive input, suggestions, and/or comments as we move forward in our desire to be very effective Main Street Program for Williamsport.

Thank you,  
Donnie Stotelmyer, Manager  
MainStreet Williamsport

# Main Street Maryland Program

---

Main Street Maryland is a comprehensive downtown revitalization program created in 1998 by the Maryland Department of Housing and Community Development.

The program strives to strengthen the economic potential of Maryland's traditional main streets and neighborhoods. Designated Main Street Maryland communities have made a commitment to improve the economy, appearance and image of their traditional downtown business districts. To accomplish Main Street goals, the department has partnered with the National Trust for Historic Preservation's National Main Street Center, which developed the Main Street Approach for community-driven, comprehensive revitalization.

Main Street Maryland emphasizes the importance of working simultaneously in the following areas:

- DESIGN: Enhancing the physical appearance of the commercial district by rehabilitating historic buildings, encouraging supportive new construction, developing sensitive design management systems, and long-term planning
- ORGANIZATION: Building consensus and cooperation among the many groups and individuals who have a role in the revitalization process
- PROMOTION: Marketing the traditional commercial district's assets to customers, potential investors, new businesses, local citizens and visitors
- ECONOMIC RESTRUCTURING: Strengthening the district's existing economic base while finding ways to expand it to meet new opportunities and challenges from outlying development
- CLEAN, SAFE, and GREEN: Enhancing the perception of a neighborhood through the principles of Smart Growth and sustainability

*(Reference: The Maryland Department of Housing and Community Development Webpage.)*

<https://mainstreetmaryland.org/>

# Donnie Stotelmyer

Main Street Manager  
Main Street Williamsport  
[mainstreet@williamsportmd.org](mailto:mainstreet@williamsportmd.org)

March 29, 2023

To: Mayor and Council of Williamsport

Greetings:

As I continue my work as MainStreet Williamsport Manager, I would like to provide you with another brief update.

We are continuing in the process of establishing the five (5) Main Street committees which, as you can see from the above excerpt, are integral to the philosophy and overall functioning of the Main Street Program. The following is a listing of the committees, which drive the MainStreet Program and the first strides we have to establish their existence.

1. **The Green, Safe, Clean Committee** focuses on planning community clean ups, collaborating with the fire/ambulance companies, reviewing police reports on the community, working with DNR to improvise "green" projects, and other tasks that help keep Williamsport Green, Safe, and Clean. We are currently in the process of planning a Stream Clean-up Day, as well as working with AQUA to plan a River Bottom Clean-up Day, which is tentatively scheduled for Saturday, April 15, 2023. I met with Washington Co. Green Team on February 22, 2023 to discuss the upcoming River Bottom Clean-up. A Tree Planting Day is also in the works for early spring. We are also investigating the possibility of a community garden. We have been working with Deputy Sullivan to pinpoint speeding areas of concern around town and moving the speed camera to those locations in the hopes of reducing speeding.

2. **The Promotion Committee** focuses to position Main Street as the center of the community and the hub of economic activity, while creating a positive image that showcases Williamsport unique characteristics. The Town of Williamsport celebrated Maryland Day (March 25th, 2023), with many local businesses participating and offering special Maryland Day promotions. Numerous merchants have stated that this event was well attended. Planning for the Farmers Market (May 11th-October 26th, 2023), and Christmas in July (July 15th, 2023) is ongoing. At this time we currently have 26 vendors that have committed to participate in this year's Farmers Market. Paperwork is being processed. We are collaborating with Williamsport Elementary School to involve the students to produce market bags for the Farmers Market. We are also focusing on keeping our social media engagement up by sharing posts from Main Street businesses, as well as posting our upcoming events on Facebook. Once these events are up and running we will start to discuss plans for Fall and Winter events.
  
3. **The Economic Vitality Committee** was created to help build a diverse economic base and a strong entrepreneur ecosystem within Williamsport. We recently invited merchants from our Main Street businesses to meet on February 2nd, 2023, and discuss current Main Street plans in the making, as well as ways to further the Town's economic development. Another meeting is planned for April 5th, 2023, at 6 PM. We hope these meetings will better the communication between the Town and its merchants, creating a strong base for economic success.
  
4. **The Design Committee** is focused on supporting Williamsport's transformation by enhancing the physical and visual assets that set the Main Street area apart from the rest of the Town. Projects such as paving the Town Hall parking lot, creating new signs for the Town Hall Parking Lot, River Bottom, and Powerhouse Road, ordering



flowers for the flowerpots, and working on rebranding Main Street fall under the Design Committees responsibilities. The Town will also continue to implement the Facade Program to encourage property owners and businesses to improve the external appearance of their buildings and storefronts, therefore, making the Town more appealing. This committee did meet as a group on February 16, 2023. The topic for this meeting was parking concerns in the MainStreet Area. We will meet again for Friday, April 14, 2023. I have also started attending meetings of the Planning Commission. The next meeting will be April 14, 2023.

5. **The Organization Committee** focuses to build leadership and strong organizational capacity and ensure broad community engagement. Communication is a large aspect of staying organized. We are currently comprising an extensive listing of contact information for our local businesses to be used for communication purposes. We schedule town walks to visit all Main Street businesses during the month to keep the merchants up to date on new events and projects and establish a positive working rapport with them. In the future we plan publish a quarterly merchant newsletter to assist them in being informed. We also recently contacted DatAchieve of Hagerstown to pursue creating a link to the MainStreet Williamsport Page on the Town website. Chad Rooney and DatAchieve have met to discuss this matter. We are awaiting a cost estimate.

I have embraced the philosophies and ways of the Main Street Program. I strive to evolve into a fully functioning and productive program for the Town of Williamsport, as we fulfill all the mandates required by the State of Maryland's Main Street program.

Please feel free to reach out if you have any questions or concerns. We welcome constructive input, suggestions, and/or comments as we move forward in our desire to be very effective Main Street Program for Williamsport.

Thank you,  
Donnie Stotelmyer, Manager  
MainStreet Williamsport



[www.FredMotorCo.com](http://www.FredMotorCo.com)

**Chad Rooney**

---

**From:** Dennis Black <dblack@frederickmotor.com>  
**Sent:** Wednesday, March 29, 2023 5:28 PM  
**To:** Chad Rooney  
**Subject:** THE FREDERICK MOTOR COMPANY, FORD FLEET  
**Attachments:** 1DFFF6LT1NDA23638msrp.pdf; TOWNOFWILLIAMSBURGUPFITS.pdf



March 29, 2023

Mr. Rooney and Town of Williamsburg:

Attached to this email are details on our best deal for you on the **2022 Ford F600 Super Duty XL 4X4 with a 6.7L Power Stroke Diesel Engine and 10-Speed Auto** in Oxford White. The Body is a 12' Landscape Dump by PJ's. This vehicle is on my lot and available for immediate delivery or up fit appointment!

SALE PRICE CHASSIS .....	* \$64,140.00	+ TEMPORARY TAGS & DOCUMENTATION FEE
SALE PRICE 12' LANDSCAPE DUMP .....	16,450.00	
SALE PRICE SALT DOGG .....	949.00	
MEYER LOT PRO PACKAGE .....	7,978.00	
DOCUMENTATION .....	500.00	
MVA TEMPORARY TAGS .....	19.00	
SALES TAX .....	EXEMPT	
<b>TOTAL .....</b>	<b>\$90,036.00</b>	

- **PRICE INCLUDES A -\$3,100 Government Price Concession for Municipalities that will qualify. Must obtain a F.I.N. Code**

I am available Monday through Friday, and anytime on email and cell phone. I look forward to helping you with this purchase and any you have in the future!

Thank you,



46726

Quote

PJs TRUCK BODIES & EQUIPMENT CO.  
P.O. BOX 1207  
DUNN, NC 28335  
(910) 892-5286

Order Number: 0044709  
Order Date: 9/8/2022

Salesperson: ME  
Customer Number: 01-FREDMOT

Sold To:  
FREDERICK MOTOR CO.  
WAVERLY DRIVE  
Frederick, MD 21701  
Confirm To:  
DENNIS BLACK

Ship To:  
FREDERICK MOTOR CO.  
1 WAVERLY DRIVE  
Frederick, MD 21701

Customer P.O.	Ship VIA	Due Date	Terms ON DELIVERY			
Item Description	Unit	Ordered	Shipped	Back Order	Price	Amount
2022 F6L DIESEL 84" CA PJTP # G494 VIN # 1DFF6LT1NDA23638 ***** ** QUOTE VALID FOR 7 DAYS ** TRUCK MUST ARRIVE @ PJ'S WITHIN 30 DAYS ** PRICES ARE SUBJECT TO CHANGE DUE TO CHANGING MARKET CONDITIONS OF RAW MATERIALS *****						
	EACH	1.00	0.00	0.00		
12' FLATBED (84" CA)						
7" LONGSILLS, 3" XMBRS, 12" OC, 3/16" SMOOTH STEEL FLOOR, RUB RAIL, NO OUTSIDE POCKETS						
	EACH	1.00	0.00	0.00		
42" HEADBOARD - NO WINDOW						
	EACH	1.00	0.00	0.00		
42" CAB SHIELD w/ (3) D-RINGS						
	EACH	1.00	0.00	0.00		
42" SOLID METAL SIDES (P)						
	EACH	1.00	0.00	0.00		
54" CURBSIDE DOOR						
HINGE TO FRONT, 42" (H)						
	EACH	1.00	0.00	0.00		
2 PIECE BARN DOOR						
42" (H), SOLID METAL						
	EACH	1.00	0.00	0.00		
GS615 SCISSOR HOIST						
SINGLE ACTING, ELECTRIC / HYDRAULIC						
	EACH	1.00	0.00	0.00		
STEEL SURCHARGE						

Continued

*Handwritten notes:*  
 34,500 lbs  
 GVWR 27,000 lbs  
 MX payload 14,480 lbs  
 MX TOW @ 18,500 lbs





5294 C Agro Dr. Frederick, Md 21703  
 Phone: 301-874-5577 Fax: 301-874-3711

# QUOTE

Rep	CR
-----	----

Bill To
FREDERICK MOTOR COMPANY 1 WAVERLY DRIVE FREDERICK, MARYLAND 21702

Date	Quote #:
3/29/2023	10216
Quote valid until	4/28/2023

Contact	Phone	Fax #	E-mail	Terms					
DENNIS B.	808-230-4952		DBLACK@	Net 30					
Make	FORD	Model	F-600	Year	2023	Color/Eng	WHITE/DI...	Vin #	
GVWR		Cab Type		Wheelbase		Cab-to-Axle	84"	Single/Dual	DUAL W.

**Description**

BUYERS SALTDogg® PRO 2000 ELECTRIC POLY HOPPER SPREADER W/ AUGER  
 2.0 CUBIC YARD CAPACITY  
 HANDLES BULK SALT OR 50/50 SAND/SALT MIX  
 400 LB. VIBRATOR, TOP SCREEN, INVERTED V, TIE DOWNS ALL INCLUDED

FREIGHT CHARGES

SALTDogg® EZ LIDZ™ FOR PRO 2000 SPREADER

SHOP INSTALL RELATED ITEMS - INSTALLATION OF SALT SPREADER

MISC SHOP SUPPLIES

(4) HEAVY DUTY WELD-ON D-RING

SHOP INSTALL/LABOR FOR D-RINGS & RELATED ITEMS INTO CUSTOMERS DUMP BED

LEAD TIME IS APPROX. 2 WEEKS

Quote valid for 30 days unless stated otherwise. ATSI is not financially liable for delay in delivery resulting from supply constraints from chassis &/or eq man., labor strikes, carrier delay or any nat disaster. Terms: Due Upon Rec unless prior credit arrangements made at time of order. COD cust. req deposit, amt to be det prior to proc order. Bal due upon completion. All pmts shall be Cash, Check, or CC (3% trans fee must be added to "Total Due" when paying by CC). Pmt due/unpaid under agreement are subject to 1.5% monthly fin chg (18% per annum) In addition, any party failing to make timely pmt, are liable for all costs, exp & attorney fees incurred by ATSI in connection w/ coll. any pmts due & unpaid. Cust. must fill out info below BEFORE order is processed.

MISC.
<b>Quote Total</b>
<b>Sales Tax (0.0%)</b>
<b>Total Due</b>

Authorized Signature:

PO #: \_\_\_\_\_ Date: \_\_\_\_\_

**REMIT ALL PURCHASE ORDERS TO:**  
**Kassidy@americantruckservices.com or fax to 301-874-3711**

*List Price \$949<sup>00</sup>*



# QUOTE

Rep	CR
-----	----

Bill To
FREDERICK MOTOR COMPANY 1 WAVERLY DRIVE FREDERICK, MARYLAND 21702

Date	Quote #:
3/29/2023	10215
Quote valid until	4/28/2023

Contact		Phone			Fax #		E-mail			Terms
										Net 30
Make	FORD	Model	F-600	Year	2023	Color/Eng	WHITE/DI...	Vin #		
GVWR		Cab Type		Wheelbase		Cab-to-Axle	84"	Single/Dual		DUAL W.
<b>Description</b>										
MEYER PACKAGE LOT PRO - STANDARD OPERATING SYSTEM E73 7.5'-9.0' LED HEAD-LIGHTS										
MEYER MOLDBOARD LOT PRO 9.0' STEEL										
MEYER MOUNTING CARTON MTG FORD F250-550 '17+										
SNOW PLOW PREP HARNESS FOR FORD										
MISC SHOP SUPPLIES										
FREIGHT CHARGES										
SHOP INSTALL RELATED ITEMS										
QUOTE IS FOR PLOW, RELATED ITEMS AND INSTALLATION ONTO CUSTOMERS TRUCK.										
PLOW IS CURRENTLY IN STOCK										
Quote valid for 30 days unless stated otherwise. ATSI is not financially liable for delay in delivery resulting from supply constraints from chassis &/or eq man., labor strikes, carrier delay or any nat disaster. Terms: Due Upon Rec unless prior credit arrangements made at time of order. COD cust. req deposit , amt to be det prior to proc order. Bal due upon completion. All pmts shall be Cash, Check, or CC (3% trans fee must be added to "Total Due" when paying by CC). Pmt due/unpaid under agreement are subject to 1.5% monthly fin chg (18% per annum) In addition, any party failing to make timely pmt, are liable for all costs, exp & attorney fees incurred by ATSI in connection w/ coll. any pmts due & unpaid. Cust. must fill out info below BEFORE order is processed.							MISC.			
Authorized Signature:							<b>Quote Total</b>			
PO #:							Date:			
Date:							<b>Sales Tax (0.0%)</b>			
<b>REMIT ALL PURCHASE ORDERS TO:</b> <b>Kassidy@americantruckservices.com or fax to 301-874-3711</b>							<b>Total Due</b>			

*List Price \$7978<sup>00</sup>*



Quote

**TRUCK BODIES & EQUIPMENT CO.**  
**BOX 1207**  
**ANN, NC 28335**  
**(10) 892-5286**

**Order Number: 0044709**  
**Order Date: 9/8/2022**

**Salesperson: ME**  
**Customer Number:01-FREDMOT**

**Sold To:**  
 FREDERICK MOTOR CO.  
 1 WAVERLY DRIVE  
 Frederick, MD 21701  
**Confirm To:**  
 DENNIS BLACK

**Ship To:**  
 FREDERICK MOTOR CO.  
 1 WAVERLY DRIVE  
 Frederick, MD 21701

Customer P.O.	Ship VIA	Due Date	Terms ON DELIVERY				
Item Description	Unit	Ordered	Shipped	Back Order	Price	Amount	
2-5/16" PINTLE BALL COMBO 20K	EACH	1.00	0.00	0.00			
MOUNTED ON PLATE w/ D-RINGS, AS FAR TO REAR AS POSSIBLE							
7 PIN FLAT RECEPTACLE	EACH	1.00	0.00	0.00			
PULL ROPE TARP w/ BACK BAR	EACH	1.00	0.00	0.00			
w/ REAR HOOKS, MESH TARP							
18" X 18" X 48" TOOLBOX, BLACK	EACH	1.00	0.00	0.00			
STEEL, UNDERBODY, MOUNTED CURBSIDE							
INSTALL FACTORY BACK UP CAMERA	EACH	1.00	0.00	0.00	0.00		0.00
POWDER COAT BLACK	EACH	1.00	0.00	0.00	0.00		0.00
BACK-UP ALARM	EACH	1.00	0.00	0.00	0.00		0.00
FMVSS LIGHTS	EACH	2.00	0.00	0.00	0.00		0.00
MUD FLAPS w/ ANTI-SAIL BRACKET	EACH	334.00	0.00	0.00			
FUEL SURCHARGE							

PJ's Truck Bodies & Equipment Co. charges a 3% surcharge on all credit card transactions. Transactions are limited to \$500.00 for credit card.

Net Order:  
 Less Discount: 0.00  
 Freight:  
 Sales Tax: 0.00  
**Order Total:**

**\$16,450-**



**Office of the Sheriff:  
Washington County  
500 Western Maryland Parkway  
Hagerstown, MD 21740-5199**

**Sheriff Brian Albert**

**FROM THE DESK OF:  
DFC. Matthew Sullivan  
PATROL DEPUTY**

**Fax: (240) 313-2197  
Phone: (240) 313-2100**

**Washington County Sheriff's Office  
Williamsport Community Deputy Statistics**

**Reporting Month/Year: March 2023**

**Complaints:**

Dispatched: 25  
Self Initiated: 104  
Total: 129

**Arrests:**

Adult:  
Juvenile: 5  
Total: 5

**Traffic Enforcement:**

Total Stops: 4  
Total Violations: 4  
DWI/DUI:  
Parking Citations:  
Accidents Investigated: 1

**Miscellaneous:**

Adult/Juvenile Alcohol Citations:  
Warrant Services: **Assisted WTF with 2 warrants**  
Ex-Parte/Protective Orders:  
Criminal /Civil Summons:

**Special Remarks:**

**2301895 Fight in Byron park 5 juveniles charged**

**Altered work schedule to be in Byron Park during dismissal time from Middle and High School due to juveniles hanging out in park and causing disturbances.**

**Letters of No Trespass issued to 2 juveniles for their disturbance caused on 3/22/23 from lighting leaves on fire in Pavilion 3 on floor, caught on surveillance cameras**

**NOT FOR TOWN MEETING:**

**15 days worked**

**Chad Rooney**

---

**From:** Dennis Black <dblack@frederickmotor.com>  
**Sent:** Tuesday, April 4, 2023 3:27 PM  
**To:** Chad Rooney  
**Subject:** THE FREDERICK MOTOR COMPANY, FORD FLEET  
**Attachments:** Xerox Scan\_04042023142042.pdf



April 4, 2023

Mr. Rooney and Town of Williamsport:

Thanks for your interest in FORD Commercial Vehicles!! ***This deal requires a FIN Code.*** I noticed the Town does not have one. Or the one you have is expired. I sent directions on how to obtain a FIN Code last week. Please let me know if you need any assistance on that. It's easy to obtain and you are guaranteed our best pricing that way!

Attached to this email are details on our best deal for you on a **2023 Ford F250 XL 4X4 Super Cab 8' Bed with a 6.7L Power Stroke Diesel Engine and 10-Speed Auto** in Oxford White or the color of your choice. This vehicle is a Special Order. Turnaround times on special orders is roughly 3-4 months.

	SALE PRICE Pick Up .....	\$58,061.90 + TEMPORARY TAGS & DOCUMENTATION
<i>FEE</i>	SNOWPLOW AND LIGHT PCKG.....	9,649.00 <i>Option on a Salt Spreader for</i>
		<i>\$949.00</i>
	DOCUMENTATION .....	500.00
	TEMPORARY TAGS .....	19.00
	SALES TAX .....	EXEMPT
	TOTAL .....	<b>\$68,229.90 ea.</b>

- **This deal requires a FIN Code.**

I am available Monday through Friday, and anytime on email and cell phone. I look forward to helping you with this purchase and any you have in the future!

Thank you,

**Dennis Black**

*Commercial Account Manager*

**The Frederick Motor Company, Ford Fleet Sales**

**C:808-230-5249, O:301-663-6111 X730**

[dblack@frederickmotor.com](mailto:dblack@frederickmotor.com) ; [dblackkaneohe@yahoo.com](mailto:dblackkaneohe@yahoo.com)

One Waverley Drive, Frederick, MD 21702



**\*\*\* Quotes are estimates and subject to changes based on rebates/incentives, and fees imposed by government agencies. This Quote is Valid for 30 days.**

An advertisement for Ford Credit featuring a line of police cars. The cars are dark-colored with "POLICE" written on the side. They are parked in a dark, industrial setting, possibly a garage or under a bridge, with their headlights on. The text "MUNICIPAL FINANCING MAXIMIZE YOUR OPERATING BUDGET." is overlaid on the bottom left. The Ford logo and "FORD CREDIT" are in the bottom right corner.

**MUNICIPAL FINANCING  
MAXIMIZE YOUR  
OPERATING BUDGET.**

 | FORD CREDIT



Preview Order X500 - X2B 4x4 Super Cab SRW: Order Summary Time of Preview: 04/04/2023 14:24:08 Receipt: 4/4/2023

Dealership Name: The Frederick Motor Company

Sales Code : F27414

Dealer Rep.	Dennis Black	Type	Fleet	Vehicle Line	Superduty	Order Code	X500
Customer Name	town of Willi	Priority Code	G1	Model Year	2023	Price Level	335

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 SUPERCAB PICKUP/164 <i>8' bed</i>	\$49305	120V/400W OUTLET	\$175
164 INCH WHEELBASE	\$0	SNOW PLOW PREP PACKAGE	\$250
TOTAL BASE VEHICLE	\$49305	.RAPID HEAT SUPPLEMENTAL HEATER	\$0
OXFORD WHITE	\$0	JACK	\$0
VINYL 40/20/40 SEATS	\$0	410 AMP ALTERNATOR	\$0
MEDIUM DARK SLATE	\$0	EXTERIOR BACKUP ALARM	\$175
PREFERRED EQUIPMENT PKG.600A	\$0	DROP-IN BEDLINER	\$350
.XL TRIM	\$0	DUAL BATTERY	\$0
.AIR CONDITIONING -- CFC FREE	\$0	XL DRIVER ASSIST PACKAGE	\$730
.AM/FM STEREO MP3/CLK	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
6.7L POWER STROKE V8 DIESEL	\$9995	SPECIAL FLEET ACCOUNT CREDIT	\$0
10-SPEED AUTO TORQSHIFT	\$0	FUEL CHARGE	\$0
.LT245/75R17E BSW ALL-SEASON	\$0	PRICED DORA	\$0
3.31 RATIO REGULAR AXLE	\$0	ADVERTISING ASSESSMENT	\$0
JOB #2 ORDER	\$0	DESTINATION & DELIVERY	\$1895
FRONT LICENSE PLATE BRACKET	\$0	First Aid Kit by DC Safety	\$50
10000# GVWR PACKAGE	\$0	TOTAL DIO OPTS	\$50
CALIF EMISSIONS NOT REQUIRED	\$0		
TOTAL BASE AND OPTIONS			MSRP \$62925
DISCOUNTS			NA
TOTAL			\$62925

ORDERING FIN: QC254 END USER FIN: QC254 PO NUMBER: forthcoming

Customer Name: *Town of Williamsport*  
 Customer Address: *Williamsport, MD*

Customer Email: *crooney@williamsportmd-va*  
 Customer Phone: *301 273 7711*

*Williamsport, MD*  
*21795*

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

*This order has not been submitted to the order bank.*  
*This is not an invoice.*



5244 E. Agre Dr. Frederick, Md 21703  
 Phone: 301 874 5577 Fax: 301 874 4711

# QUOTE

Rep	CR
-----	----

Bill To
FREDERICK MOTOR COMPANY 1 WAVERLY DRIVE FREDERICK, MARYLAND 21702

Date	Quote #:
3/29/2023	10217
Quote valid until	4/28/2023

Contact	Phone	Fax #	E-mail	Terms					
				Net 30					
Make	FORD	Model	F-250/350	Year	2024	Color/Eng	WHITE/GAS	Vin #	
GVWR		Cab Type		Wheelbase		Cab-to-Axle	56"	Single/Dual	SINGLE W.

**Description**

MEYER MODEL SV 3 SUPER V PLOW  
 NIGHT SABER LED LIGHTS  
 PISTOL GRIP CONTROLLER W/DIAGNOSTICS  
 BOTTOM CENTERED URETHANE CUTTING EDGE  
 STD. OPERATING KIT

MEYER MOUNTING CARTON MTG FORD F250-550 '17+

MEYER 2019+ FORD HARNESS

MISC SUPPLIES

FREIGHT CHARGES

SHOP INSTALL RELATED ITEMS

PLOW IS CURRENTLY IN STOCK

*Optional:*  
 Buyer's Salt Dogg Pro 2000 can be added for (\$949)

Quote valid for 30 days unless stated otherwise. ATSI is not financially liable for delay in delivery resulting from supply constraints from chassis &/or eq man., labor strikes, carrier delay or any nat disaster. Terms: Due Upon Rec unless prior credit arrangements made at time of order. COD cust. req deposit . amt to be det prior to proc order. Bal due upon completion. All pmts shall be Cash, Check, or CC (3% trans fee must be added to "Total Due" when paying by CC). Pmt due/unpaid under agreement are subject to 1.5% monthly fin chg (18% per annum) In addition, any party failing to make timely pmt, are liable for all costs, exp. & attorney fees incurred by ATSI in connection w/ coll. any pmts due & unpaid. Cust. must fill out info below BEFORE order is processed.

MISC.

*Sale Price \$9649*

Authorized Signature: \_\_\_\_\_

PO #: \_\_\_\_\_ Date: \_\_\_\_\_

**REMIT ALL PURCHASE ORDERS TO:**  
 Cassidy@americantruckservices.com or fax to 301-874-3711

March 24, 2023

000000072 FTDA10NM060325230051 01 000000  
84

THE TOWN OF WILLIAMSPORT  
C/O CITY HALL  
PO BOX 307  
WILLIAMSPORT MD 21795-0307

Re: CD Account Maturity Notice  
Account # 31003911139193

Dear Customer:

Your 6 month CD account will mature on 04/10/23.

On that date, your account will automatically renew for 6 months and your new maturity date will be 10/10/23. If you would like to make a withdrawal or deposit, or if you would like to change the term of your account, you may do so at any time within the 10 calendar days after your maturity date.

Information about the terms that will apply to your account at renewal appears on the reverse of this letter, including the early withdrawal penalty structure that applies to all CD accounts opened or renewed on or after July 30, 2012. Note that these early withdrawal penalty terms differ from those that applied to CD accounts opened or renewed prior to July 30, 2012.

After your account renews, we will notify you of your new annual interest rate and annual percentage yield, which have not yet been determined, but will be determined on the maturity date of your account.

To obtain the annual interest rate and annual percentage yield for your account on or after the renewal date, or if you have any questions concerning your account, please call the M&T Telephone Banking Center at 1-800-724-6070.

Thank you for banking with M&T Bank.